



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381
www.winneconnewi.gov

AGENDA – AMENDED**

VILLAGE BOARD

Tuesday, February 20, 2024 @ 5:30 pm
Village Board Room, 30 South First Street

Call to Order

Roll Call: Foster, Witzke, Kubasta, Girouard, Olson, Bouras, Boucher
Pledge of Allegiance

Regular Business

Consideration and action to approve consent agenda

- o December 19, 2023 Village Board Minutes
- o December Check Register, Treasurer's Report and Budget Comparison

Consideration and action to approve consent agenda

- o January 16, 2023 Village Board Minutes
- o January Check Register, Treasurer's Report and Budget Comparison

Consideration and action to approve

- o January 18, 2024 Village Board Minutes

Communications

Public Participation

Administrator's Report

Committee Reports:

- Beautification –
- Cemetery –
- Fire District –
- Historic Preservation –
- Library –
- Parks –
- Personnel & Finance –
- Plan Commission –
- Public Safety –
- Public Works –
- Ad-hoc Deduct Meter -
- Ad-hoc Fee Review -

Old Business

New Business

Consideration and action to approve the Fire Commission recommendation to appoint Assistant Chief Kevin Allcox to the position of Fire Chief effective June 1, 2024

Introduction by Village President Boucher

Consideration and action to amend Ordinance 352-8 to include prohibiting electronic nicotine and THC vape devices for anyone under 21 years of age

Introduction by Chief Sauriol

Consideration and action to approve the revised 2024 Budget

Introduction by Trustee Girouard

Consideration and action to allow the Public Works Director to perform the sanitary inspections for Sanitary District 3 in the Town of Winneconne

Introduction by Administrator Fuller

Consideration and action to approve the proposed site plan for high school parking lot improvements to begin work starting this summer (2024)

Introduction by Administrator Fuller

Consideration and action to approve relocating a hydrant and valve at the edge of the Shallbetter property at the Village of Winneconne's cost, estimation of approximately \$15,000-\$20,000

Introduction by Administrator Fuller

Consideration and action to approve the CLA Consulting letter quote

Introduction by Administrator Fuller

Consideration and action to approve reinstating the verbiage "Approval to pay bills" to the consent agenda

Introduction by Administrator Fuller

Consideration and action to approve the Developer Agreement with Eric Hoffman**

Introduction by Administrator Fuller

Confirm next meeting date:

Tuesday, March 19, 2023 at 5:30 pm in the Board Room

Adjourn

The Winneconne Municipal Center is accessible to the physically disadvantaged. If special accommodations are necessary, please contact the Village Hall at 920-582-4381 and we will make every effort to accommodate the requests.

Notice of this meeting was posted at the following locations: Village Hall, 30 S. 1st St., Winneconne, Premier Bank, 927 Main St. Winneconne, Winneconne Post Office, 34 S. 2nd St., Winneconne, and the Village website on Friday, Feb. 16, 2024 approximately 4:15 pm. **Amended posted 2/19/24 @ 11:30 am.**



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MINUTES

VILLAGE BOARD

Tuesday, December 19, 2023 @ 5:30 pm
Village Board Room, 30 South First Street

Call to Order

Meeting called to order at 5:30 pm by President Boucher

Roll Call: Foster, Kubasta, Witzke, Girouard, Bouras, Olson, Boucher. Village Administrator Logan Fuller was also present.

Pledge of Allegiance: recited

Regular Business

Motion by Foster second by Witzke to approve consent agenda including November 21, 2023 Village Board Minutes, November Check Register, Treasurer's Report and Budget Comparison

Motion passes with roll call vote: Girouard-aye, Foster-aye, Witzke-aye, Kubasta-aye, Bouras-aye, Olson-aye, Boucher-aye 7-0-0

Communications

None

Public Participation

Art Rathjen of the Greater Oshkosh Economic Development Company provided an update on future small business funds and IDB Grants that will be available next year. He will also be working with the administrator to complete contract renewals.

Resident at 110 N 2nd St. voiced concern that employee contracts and reviews were not being reviewed for the clerk or treasurer position.

Resident at 634 Twin Harbor Dr. requests information on the dredging committee in regard to positions that need to be filled and next meeting times.

Administrator's Report

Administrator Fuller's updates:

Business update

- Switchgear has started work. Anticipated to be operational with the addition by the end of May or early June of 2024
- Wolf Run, Spoke with Eric today. We are talking about options, and he is getting updates from his subcontracts on start dates and budget
- Premier Bank anticipates the completion of the building by fall of 2024
- Waterfront Park – extension of first right of refusal to the Albright family until January 18, 2024
- Industrial Park has been listed and is on sale

Grants

- The Spirit Award additional funds are being voted on January 17th; \$315,000 for the barn and Lake Winneconne Park improvements

- The additional \$145,000 from the County in support of Lake Winneconne is working on getting resolved no later than Jan. 15, 2024
- Working with GOEDC for rural housing development grants and needs

Operations

- Municipal Court Clerk is going back 10 years to collect fines that were not received. Approximately \$50,000 or more is anticipated to be recovered, currently received almost \$10,000 to date
- Working on Internal SOP's. Starting with promotions, requests for support, time off requests, and requests for additional funding
- CBGI grants will be reviewed for any liens that were not collected on

General Notes

- Completed personnel reviews and working on completing initial department goals for 2024
- Tax and water bills went out today – thank you to the library and the total staff to help get those out to our residents

Committee Reports:

- Beautification – did not meet
- Cemetery – did not meet
- Fire District – Received the flashlights which were part of the initial \$5,000 grant. Provided invoices for the thermal imaging along with other equipment. Chief's position is continuing to progress forward through the hiring process. Jan. 31, 2024 Chicken Fun Night
- Historic Preservation – met, still working on signage
- Library – Approved the library budget, working on a five year strategic plan to utilize the new technology received. Working annual report on statistics and has three reading programs starting. Partnering with Disney on Ice and Wisconsin Herd.
- Parks – met and finished the seawall at Lake Winneconne Park, electrical panel at the beach house
- Personnel & Finance – met, reviewed the ARPA funds, Bridge Loan, and Overall funds
- Plan Commission – met
- Public Safety – Christmas Crusade is underway, high level of support from the Village. Working on ordinance updates for enforcement on ordinance updates for enforcement on vaping for minors
- Public Works – met, RO is moving on schedule, the skid should be installed in January

Old Business

None

New Business

Motion by Girouard, second by Foster to approve securing a loan for \$950,000 from Premier Bank at 5.25% for 18 months to cover capital improvement projects completed in 2023

Motion passes with roll call vote: Girouard-aye, Foster-aye, Witzke-aye, Kubasta-aye, Bouras-aye, Olson-aye, Boucher-aye 7-0-0

Motion by Foster, second by Witzke to approve merging of parcels 191-00060208, 191-00602, 191-00060210 and 191-000605 and to correct easements on survey map for Switchgear property

Motion passes unanimously by voice vote 7-0-0

Motion by Girouard second by Kubasta to approve merging of parcels 191-0912 and 191-0913 for Rob & Yvette Robinson of 710 Oak St.

Motion passes unanimously by voice vote 7-0-0

Motion by Foster second by Kubasta to approve request from Public Safety to use funds from 2023 budget to not exceed \$12,000 to use for evidence room software and investigations.

Motion passes with roll call vote: Girouard-aye, Foster-aye, Witzke-aye, Kubasta-aye, Bouras-aye, Olson-aye, Boucher-aye 7-0-0

Motion by Foster second by Girouard to approve Resolution 12.1-2023 appointing election inspectors for the 2024-2025 election cycle

See Exhibit A – list of election workers for 2024-2025 term

Motion passes unanimously by voice vote 7-0-0

Motion by Kubasta second by Bouras to approve Temporary Class B Beer License St. Mary Catholic Church: 2/16/24, 3/1/24, 3/15/24

Motion passes unanimously by voice vote 7-0-0

Motion by Kubasta second by Olson to approve Operator Licenses Andrew Sitter, Nathan Gosh, Edward Friend

Motion passes unanimously by voice vote 7-0-0

Motion by Witzke second by Kubasta to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees

Employee contracts:

Administrator, Director of Public Works, Police Chief, Zoning Administrator

Motion passes unanimously by voice vote 7-0-0

Consideration and action to move into open session

Motion by Kubasta second by Foster to bring agreements/contracts to outside counsel and confirm the requirements of said positions:

Administrator, Director of Public Works, Police Chief

Motion passes unanimously by voice vote 7-0-0

Confirm next meeting date:

Tuesday, January 16, 2024 at 5:30 pm

Adjourn

Motion to adjourn at 6:30pm by Kubasta second by Foster

Motion passes unanimously by voice vote 7-0-0

VILLAGE OF WINNECONNE, WISCONSIN
MONTHLY TREASURER'S REPORT
DECEMBER 31 ,2023

	<u>TOTAL CASH AND INVESTMENTS</u>	<u>Interest Earned</u>
Local Government Investment Pool	\$ 3,269,384.29	\$ 15,081.94
Premier Community Bank Checking - Bank Recon Balance	\$ 2,574,327.89	\$ 1,044.84
Subtotal Pooled Cash	<u>\$ 5,843,712.18</u>	
Premier Community Bank Library checking	\$ 451.62	
Premier Community Bank Christmas fund	\$ 5,779.11	\$ 0.14
Petty Cash	\$ 400.00	
TOTAL VILLAGE CASH AND INVESTMENTS	<u>\$ 5,850,342.91</u>	<u>\$ 16,126.92</u>

CASH AND INVESTMENT DETAIL BY FUND

UNRESTRICTED CASH

General fund	\$ 2,901,317.14
Solid Waste/Recycling	\$ 61,013.73
Water Fund	\$ (419,530.46)
Water Fund - Tower repainting	\$ 167,330.51
Sewer Fund	\$ 1,453,601.83
Stormwater Fund	\$ 52,235.78
Petty Cash	\$ 400.00

RESTRICTED CASH

Library checking - restricted for Library	\$ 451.62
Christmas Crusade	\$ 5,779.11
Cemetery Care	\$ 78,730.11
Cemetery Perpetual Care	\$ 82,266.95
Sewer Equipment Replacement	\$ 224,301.93
ARPA Funds	\$ 192,783.76
Beautification Funds	\$ 5,630.16
Park Donation Funds	\$ (2,637.96)
Library Donations	\$ 5,496.97
Sewer Debt Service	\$ 215,667.88
Community Development (CDBG)	\$ 25,216.29
Debt Service - special assessments collected -future debt	\$ 143,023.86
Debt Service - current year levy for current year debt	\$ 193,778.56
TID No. 3	\$ (9,593.41)
TID No. 5	\$ 138.69
TID No. 6	\$ 164,564.23
TID No. 7	\$ 10,530.37
TID No. 8	\$ (27,407.71)
TID No. 3,5,6	\$ (6,975.00)
Capital Projects	\$ 332,227.97
	<u>\$ 5,850,342.91</u>

* Interest earned moved to cemetery care fund quarterly

\$

1/16/2024 2:51 PM

Balance Sheet Detail Report

Page: 1
ACCT

Dated From: 1/01/2023
Thru: 12/31/2023

Fund: All Funds

Account Number		Debit	Credit
101-00-11007-000-000	LIBRARY CHECKING	451.62	
101-00-11008-000-000	CHRISTMAS CRUSADE	5,779.11	
101-00-11111-000-000	POOLED CASH GENERAL FUND	2,901,317.14	
202-00-11111-000-000	POOLED CASH CEMETERY CARE	78,730.11	
203-00-11111-000-000	POOLED CASH CEM PERPETUAL CARE	82,266.95	
205-00-11111-000-000	POOLED CASH TID NO. 5	138.69	
208-00-11111-000-000	POOLED CASH TID NO. 3		9,593.41
209-00-11111-000-000	POOLED CASH TID NO. 6	164,564.23	
210-00-11111-000-000	POOLED CASH TID NO. 7	10,530.37	
211-00-11111-000-000	POOLED CASH TID NO. 8		27,407.71
212-00-11111-000-000	POOLED CASH ARPA FUNDS	192,783.76	
213-00-11111-000-000	POOLED CASH TIF #3, 5, 6		6,975.00
219-00-11111-000-000	POOLED CASH LIBRARY DONATIONS	5,496.97	
221-00-11111-000-000	POOLED CASH BEAUTIFICATION	5,630.16	
222-00-11111-000-000	POOLED CASH PARK DONATIONS		2,637.96
230-00-11111-000-000	POOLED CASH SOLID WASTE/RECYCL	61,013.73	
291-00-11111-000-000	POOLED CASH COMMUNITY DEVELOP	25,216.29	
301-00-11111-000-000	POOLED CASH DEBT SERVICE NEW	336,802.42	
500-00-11111-000-000	POOLED CASH GENERAL CAPITAL	332,227.97	
601-00-11111-000-000	POOLED CASH WATER UTILITY NEW		252,199.95
602-00-11111-000-000	POOLED CASH SEWER UTILITY NEW	1,893,571.64	
603-00-11111-000-000	POOLED CASH STORMWATER	52,235.78	
101-00-11800-000-000	PETTY CASH	350.00	
101-00-11801-000-000	PETTY CASH	50.00	
CASH AND MARKETABLE SECURIT		5,850,342.91	

Fund: 101 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
101-00-40000-000-000	GENERAL REVENUE OFFSET	0.00	-1,355,533.00	-1,355,533.00	0.00	100.00
101-10-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	16,675.00	16,675.00	0.00	100.00
101-11-40000-000-000	GENERAL REVENUE ALLOCATION	0.00	391,299.00	391,299.00	0.00	100.00
101-12-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	26,410.00	26,410.00	0.00	100.00
101-14-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	542,263.00	542,263.00	0.00	100.00
101-15-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	63,205.00	63,205.00	0.00	100.00
101-17-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	112,935.00	112,935.00	0.00	100.00
101-18-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	13,526.00	13,526.00	0.00	100.00
101-19-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	94,129.00	94,129.00	0.00	100.00
101-20-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	67,742.00	67,742.00	0.00	100.00
101-22-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	27,349.00	27,349.00	0.00	100.00
GENERAL REVENUES ALLOCATION		0.00	0.00	0.00	0.00	0.00
101-01-41110-000-000	GENERAL PROPERTY TAXES	0.00	1,218,154.36	1,218,154.00	0.36	100.00
101-01-41310-000-000	TAXES FROM WATER UTILITY	0.00	87,000.00	87,000.00	0.00	100.00
101-01-41320-000-000	TAXES FROM HOUSING AUTHORITY	0.00	0.00	14,000.00	-14,000.00	0.00
TAXES		0.00	1,305,154.36	1,319,154.00	-13,999.64	98.94
101-01-43410-000-000	STATE SHARED REVENUES	0.00	203,624.69	197,600.00	6,024.69	103.05
101-01-43411-000-000	PERSONAL PROPERTY STATE AIDE	0.00	379.83	380.00	-0.17	99.96
101-01-43412-000-000	VIDEO SERVICE STATE AID	0.00	7,776.22	7,776.00	0.22	100.00
101-15-43420-000-000	STATE SHARED FIRE INSURANCE	0.00	11,499.38	10,007.00	1,492.38	114.91
101-01-43430-000-000	EXEMPT COMPUTER AID	0.00	925.98	926.00	-0.02	100.00
101-14-43521-000-000	POLICE STATE AID TRAINING	1,120.00	1,120.00	1,120.00	0.00	100.00
101-14-43529-000-000	STATE GRANTS - SFTY	0.00	250.00	0.00	250.00	0.00
101-17-43529-000-000	STATE GRANTS - SFTY	0.00	250.00	0.00	250.00	0.00
101-17-43530-000-000	STATE TRANSPORTATION AID	0.00	203,007.28	203,007.00	0.28	100.00
101-01-43690-000-000	OTHER STATE AIDS	0.00	1,200.00	0.00	1,200.00	0.00
101-19-43720-000-000	LIBRARY AID WINNEBAGO COUNTY	27,822.00	112,288.00	111,288.00	1,000.00	100.90
101-18-43740-000-000	WINNEBAGO COUNTY IDB FUNDS	0.00	0.00	4,000.00	-4,000.00	0.00
INTERGOVERNMENTAL REVENUES		28,942.00	542,321.38	536,104.00	6,217.38	101.16
101-11-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	55.00	3,894.25	3,750.00	144.25	103.85
101-11-44120-000-000	BARTENDER & LICENSES	100.00	1,525.25	1,160.00	365.25	131.49
101-11-44130-000-000	CIGARETTE LICENSES	0.00	300.00	400.00	-100.00	75.00
101-11-44140-000-000	OTHER BUSINESS LICENSES	0.00	100.00	150.00	-50.00	66.67
101-11-44220-000-000	DOG LICENSES	44.00	2,364.74	2,500.00	-135.26	94.59
101-11-44300-000-000	BUILDING PERMITS	12,692.80	33,336.25	8,540.00	24,796.25	390.35
101-11-44400-000-000	ZONING PERMITS & FEES	300.00	3,636.50	1,500.00	2,136.50	242.43
101-00-44900-000-000	OTHER PERMITS	0.00	3,096.90	0.00	3,096.90	0.00
101-11-44910-000-000	OTHER PERMITS	0.00	10,500.00	10,500.00	0.00	100.00
101-11-44920-000-000	CHARTER FRANCHISE FEES	0.00	10,869.82	0.00	10,869.82	0.00
LICENSES AND PERMITS		13,191.80	69,623.71	28,500.00	41,123.71	244.29
101-12-45110-000-000	COURT PENALTIES & COSTS	1,535.57	21,987.36	17,500.00	4,487.36	125.64
101-12-45130-000-000	PARKING VIOLATIONS	0.00	116.49	0.00	116.49	0.00
101-14-45130-000-000	PARKING VIOLATIONS	290.00	6,887.00	3,000.00	3,887.00	229.57
FINES, FORFEITS AND PENALTIES		1,825.57	28,990.85	20,500.00	8,490.85	141.42
101-11-46110-000-000	CLERK-TREASURER FEES	125.00	1,586.20	1,500.00	86.20	105.75

Fund: 101 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
101-14-46210-000-000	POLICE FEES	60.00	2,361.00	800.00	1,561.00	295.13
101-19-46260-000-000	LIBRARY CHARGES	63.70	1,838.34	1,500.00	338.34	122.56
101-17-46310-000-000	HWY CHARGES FOR SERVICE-MAINT	197.10	3,891.04	2,000.00	1,891.04	194.55
101-17-46440-000-000	CHARGES FOR WEED NOTICES	0.00	0.00	300.00	-300.00	0.00
101-22-46540-000-000	CEMETERY FEES	2,965.00	22,855.00	8,000.00	14,855.00	285.69
101-20-46720-322-000	MARBLE PARK RENTAL FEES	0.00	1,795.00	2,500.00	-705.00	71.80
101-20-46720-322-100	LAKE WINNECONNE RENTALS	425.00	8,040.00	7,000.00	1,040.00	114.86
101-20-46720-322-200	WATERFRONT PARK RENTALS	0.00	435.00	250.00	185.00	174.00
101-20-46730-000-000	MARBLE PARK SWIMMING REVENUES	0.00	60,731.18	50,000.00	10,731.18	121.46
101-20-46730-312-600	MARBLE PRK REV CONCESSION	0.00	19,936.39	10,000.00	9,936.39	199.36
101-20-46742-000-000	RECREATION SPONSOR FEES	0.00	0.00	750.00	-750.00	0.00
101-20-46750-000-000	BOAT TRAILER PARKING PERMIT	0.00	43,898.35	35,000.00	8,898.35	125.42
101-20-46752-000-000	PIER PASS	0.00	18,122.53	7,000.00	11,122.53	258.89
101-20-46755-000-000	BOAT SLIP REVENUE	0.00	8,385.00	7,500.00	885.00	111.80
101-20-46756-000-000	BEACH HOUSE RENTAL	0.00	0.00	750.00	-750.00	0.00
PUBLIC CHARGES FOR SERVICES		3,835.80	193,875.03	134,850.00	59,025.03	143.77
101-14-47221-000-000	SRO CHARGES FROM SCHOOL	0.00	69,918.28	68,728.00	1,190.28	101.73
101-17-47410-000-000	INTERDEPT CHGS-LIBRARY BLDG MT	0.00	11,432.00	11,432.00	0.00	100.00
INTERGOV'T. CHARGES FOR SERV.		0.00	81,350.28	80,160.00	1,190.28	101.48
101-01-48100-000-000	INTEREST ON INVESTMENTS	11,447.92	169,614.24	32,638.00	136,976.24	519.68
101-11-48210-000-000	RENTS & LEASES	750.00	750.00	0.00	750.00	0.00
101-14-48301-000-000	SALES- POLICE EQUIPMENT	0.00	500.00	0.00	500.00	0.00
101-00-48303-000-000	SALE OF PUBLIC WORKS EQUIPMENT	27.00	4,300.00	4,248.00	52.00	101.22
101-00-48307-000-000	SALE OF SCRAP METAL	0.00	571.80	0.00	571.80	0.00
101-00-48430-000-000	INSUR RECOVERY HIGHWAY	0.00	1,282.20	0.00	1,282.20	0.00
101-00-48500-000-000	OTHER DONATIONS	0.00	2,928.13	0.00	2,928.13	0.00
101-20-48500-000-000	FIREWORKS DONATIONS	0.00	15,600.00	0.00	15,600.00	0.00
101-14-48500-000-000	DONATIONS POLICE	4,387.03	12,176.03	0.00	12,176.03	0.00
101-11-48900-000-000	MISC INCOME	19.00	2,622.48	2,315.00	307.48	113.28
CAPITAL CONTRIBUTIONS		16,630.95	210,344.88	39,201.00	171,143.88	536.58
Total Revenues		64,426.12	2,431,660.49	2,158,469.00	273,191.49	112.66

Fund: 101 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
101-10-51110-110-000	VILLAGE BOARD WAGES	0.00	11,250.00	13,000.00	1,750.00	86.54
101-10-51110-150-000	VILLAGE BOARD EMPL BEN	0.00	860.65	1,075.00	214.35	80.06
101-10-51110-210-600	AWARDS & MEMORIALS	275.00	275.00	100.00	-175.00	275.00
101-10-51110-321-000	VILLAGE BOARD MEMBERSHIP DUES	0.00	125.00	1,500.00	1,375.00	8.33
101-10-51110-330-000	VILLAGE BOARD TRAVEL & CONVENT	0.00	0.00	1,000.00	1,000.00	0.00
101-12-51210-110-000	MUNICIPAL COURT WAGES	2,062.12	16,304.97	20,452.00	4,147.03	79.72
101-12-51210-150-000	MUNICIPAL COURT BENEFITS	157.74	1,247.32	3,333.00	2,085.68	37.42
101-12-51210-210-000	MUNICIPAL COURT PRO SERV	0.00	390.00	0.00	-390.00	0.00
101-12-51210-210-500	MUNICIPAL COURT WITN FEE	0.00	650.00	2,800.00	2,150.00	23.21
101-12-51210-229-000	COURT SOFTWARE	0.00	1,200.00	1,300.00	100.00	92.31
101-12-51210-310-000	MUNICIPAL COURT OFFIC SUPPLIES	58.84	942.28	750.00	-192.28	125.64
101-12-51210-311-000	MUNICIPAL COURT POSTAGE	0.00	0.00	200.00	200.00	0.00
101-12-51210-321-000	MUNICIPAL COURT DUES	0.00	145.00	175.00	30.00	82.86
101-12-51210-330-000	MUNICIPAL COURT TRAV/LOD	0.00	250.37	300.00	49.63	83.46
101-12-51210-331-000	MUNICIPAL COURT TRAINING	0.00	568.00	1,000.00	432.00	56.80
101-12-51210-333-000	MUNICIPAL COURT COLLECT-LEXIS	130.00	520.00	0.00	-520.00	0.00
101-12-51210-348-000	MUNICIPAL COURT MISC EXP	391.87	423.12	100.00	-323.12	423.12
101-11-51300-210-000	LEGAL COUNSELING	6,427.38	49,490.26	35,000.00	-14,490.26	141.40
101-12-51300-210-000	COURT LEGAL COUNSEL PRO SERV	1,890.00	7,875.00	13,500.00	5,625.00	58.33
101-11-51410-110-000	ADMINISTRATOR WAGES	6,282.69	54,803.26	46,123.00	-8,680.26	118.82
101-11-51410-150-000	ADMINISTRATOR BENEFITS	923.61	13,630.60	18,386.00	4,755.40	74.14
101-11-51410-310-000	WCMA / ICMA DUES	0.00	1,122.50	2,500.00	1,377.50	44.90
101-11-51410-330-000	PROFESSIONAL DEVELOPMENT	0.00	1,058.00	2,000.00	942.00	52.90
101-11-51410-348-000	ADMIN CELL PHONE REIMBURSEMENT	41.14	605.85	480.00	-125.85	126.22
101-11-51420-110-000	CLERK WAGES	3,009.72	24,579.38	34,043.00	9,463.62	72.20
101-11-51420-150-000	CLERK BENEFITS	1,079.40	8,761.05	18,219.00	9,457.95	48.09
101-11-51420-321-000	WMCA DUES	0.00	50.00	150.00	100.00	33.33
101-11-51420-348-000	IRS & STATE WH PENALTIES & INT	0.00	20,784.66	20,785.00	0.34	100.00
101-11-51422-210-000	ACCOUNTING SOFTWARE SUBSCRIPT	0.00	4,300.00	9,600.00	5,300.00	44.79
101-11-51422-226-000	GENERAL ADMIN FLEX FEES	50.00	1,057.00	0.00	-1,057.00	0.00
101-11-51422-227-000	GENERAL ADMIN EAP FEE	70.20	292.50	0.00	-292.50	0.00
101-11-51422-310-000	OFFICE SUPPLIES- GEN ADMIN	505.86	3,810.75	0.00	-3,810.75	0.00
101-11-51422-311-000	POSTAGE - GEN ADMIN	1,400.00	5,004.83	300.00	-4,704.83	1,668.28
101-11-51422-312-000	PRINTING & PUBLISHING- GEN ADM	573.23	5,567.62	6,000.00	432.38	92.79
101-11-51422-312-100	LEGAL NOTICES - GEN ADMIN	0.00	191.53	0.00	-191.53	0.00
101-11-51422-312-600	ECODE 360 ANNUAL MAINTENANCE	0.00	0.00	995.00	995.00	0.00
101-11-51422-340-000	PHOTO COPIER LEASES	455.30	6,670.73	3,000.00	-3,670.73	222.36
101-11-51422-348-000	MISC EXPENSE - GEN ADMIN	8,303.53	9,110.04	0.00	-9,110.04	0.00
101-11-51422-450-000	BANK SERVICE FEES	200.00	2,777.89	2,700.00	-77.89	102.88
101-11-51423-110-000	CUSTOMER SERVICE REP WAGES	588.06	4,829.22	4,000.00	-829.22	120.73
101-11-51423-150-000	CUSTOMER SERVICE REP BENEFITS	44.98	374.40	500.00	125.60	74.88
101-11-51440-110-000	ELECTION WORKER WAGES	0.00	2,083.50	5,000.00	2,916.50	41.67
101-11-51440-150-000	ELECTION WORKER BENEFITS	0.00	0.00	800.00	800.00	0.00
101-11-51440-312-000	ELECTION SUPPLIES	463.00	3,740.13	2,000.00	-1,740.13	187.01
101-11-51450-210-000	IT SUPPORT	4,894.25	23,457.46	11,000.00	-12,457.46	213.25
101-11-51450-210-123	WEBSITE HOSTING	0.00	8,085.00	3,000.00	-5,085.00	269.50
101-11-51450-310-000	IT HARDWARE	0.00	9.82	1,500.00	1,490.18	0.65
101-11-51510-210-000	ANNUAL AUDIT & REPORTING	3,159.83	11,105.30	15,000.00	3,894.70	74.04
101-11-51520-110-000	TREASURER WAGES	5,700.00	48,450.00	49,375.00	925.00	98.13
101-11-51520-150-000	TREASURER BENEFITS	1,662.09	22,666.33	24,980.00	2,313.67	90.74
101-11-51520-210-000	FINANCIAL ADVISING	2,605.00	14,495.56	3,000.00	-11,495.56	483.19
101-11-51520-321-000	MTAW DUES	0.00	120.00	150.00	30.00	80.00

Fund: 101 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
101-11-51520-330-000	PROFESSIONAL DEVELOP TREASURER	0.00	1,137.29	0.00	-1,137.29	0.00
101-11-51530-210-000	PROPERTY ASSESSMENT	0.00	18,402.00	18,500.00	98.00	99.47
101-11-51600-220-000	MUNICIPAL CENTER PHONE	0.00	2,589.69	500.00	-2,089.69	517.94
101-11-51600-220-101	TELEPHONE EQUIPMENT	0.00	6,984.79	1,000.00	-5,984.79	698.48
101-11-51600-221-000	MUNICIPAL CENTER ELECTRICITY	2,056.26	30,381.55	17,500.00	-12,881.55	173.61
101-11-51600-222-000	MUNICIPAL CENTER NATURAL GAS	0.00	0.00	2,500.00	2,500.00	0.00
101-11-51600-224-000	MUNICIPAL CENTER WATER/SEWER	0.00	4,398.98	2,500.00	-1,898.98	175.96
101-11-51600-225-000	MUNICIPAL CENTER INTERNET	630.59	7,121.14	1,000.00	-6,121.14	712.11
101-11-51600-348-000	MUNICIPAL CENTER MISCELLANEOUS	300.00	854.15	500.00	-354.15	170.83
101-11-51600-414-000	MUNICIPAL CENTER MAINTENANCE	4,595.84	13,255.15	2,765.00	-10,490.15	479.39
101-11-51800-000-000	PROPERTY INLAND INSURANCE	0.00	17,465.31	20,000.00	2,534.69	87.33
101-11-51810-000-000	GENERAL LIABILITY INSURANCE	0.00	14,963.00	16,000.00	1,037.00	93.52
101-11-51810-100-000	CRIME INSURANCE	0.00	1,030.00	1,100.00	70.00	93.64
101-11-51820-000-000	VEHICLE COLLISION/COMPREHENSIV	0.00	20,215.00	12,000.00	-8,215.00	168.46
GENERAL GOVERNMENT		60,987.53	534,909.93	477,036.00	-57,873.93	112.13
101-14-52100-110-000	POLICE DEPT WAGES	32,485.24	277,436.77	328,509.00	51,072.23	84.45
101-14-52100-110-500	POLICE DEPT - PART TIME WAGES	12,565.04	84,585.24	41,160.00	-43,425.24	205.50
101-14-52100-150-000	POLICE DEPT BENEFITS	16,943.87	150,004.54	193,396.00	43,391.46	77.56
101-14-52100-150-500	POLICE PART TIME BENEFITS	961.25	6,639.06	5,160.00	-1,479.06	128.66
101-14-52100-220-000	POLICE DEPT PHONE	41.14	1,370.50	663.00	-707.50	206.71
101-14-52100-225-000	POLICE DEPT AIRCARD/SQUAD PHON	224.25	2,893.29	2,153.00	-740.29	134.38
101-14-52100-230-000	POLICE DEPT SUPPLIES & MAINT	0.00	2,045.19	1,430.00	-615.19	143.02
101-14-52100-310-000	POLICE DEPT OFFICE SUPPLIES	313.97	693.65	500.00	-193.65	138.73
101-14-52100-311-000	POLICE DEPT POSTAGE	0.00	0.00	200.00	200.00	0.00
101-14-52100-312-000	POLICE DEPT PRINT & PUBLICAT	68.18	332.05	175.00	-157.05	189.74
101-14-52100-321-000	POLICE DEPT DUES	0.00	250.00	185.00	-65.00	135.14
101-14-52100-330-000	POLICE DEPT TRAVEL/LODGING	0.00	0.00	350.00	350.00	0.00
101-14-52100-331-000	POLICE DEPT TRAINING	0.00	1,262.50	2,000.00	737.50	63.13
101-14-52100-342-000	POLICE DEPT UNIFORMS	265.85	2,033.70	3,900.00	1,866.30	52.15
101-14-52100-342-300	POLICE DEPT BULLET PROOF VESTS	0.00	0.00	1,000.00	1,000.00	0.00
101-14-52100-343-000	POLICE DEPT GAS/DIESEL FUEL	995.07	12,502.69	17,400.00	4,897.31	71.85
101-14-52100-348-000	POLICE DEPT MISC EXPENSES	14,594.96	24,523.35	5,964.00	-18,559.35	411.19
101-14-52100-351-000	POLICE DEPT VEHICLE MAINTENANC	2,132.91	2,643.71	2,500.00	-143.71	105.75
101-14-52100-514-000	POLICE DEPT PROP & LIAB INSUR	0.00	3,929.70	6,858.00	2,928.30	57.30
101-14-52100-810-000	POLICE DEPT EQUIP OUTLAY	0.00	3,352.96	0.00	-3,352.96	0.00
101-15-52200-600-000	FIRE DEPT COMBINED FIRE	0.00	60,034.44	64,208.00	4,173.56	93.50
101-15-52210-600-000	OSHKOSH AMBULANCE CONTRACT	0.00	9,068.40	9,004.00	-64.40	100.72
101-11-52400-000-000	BUILDING INSPECTION	11,198.52	29,768.45	9,000.00	-20,768.45	330.76
PUBLIC SAFETY		92,790.25	675,370.19	695,715.00	20,344.81	97.08
101-17-53100-110-000	PUBLIC WORKS ADMIN WAGES	3,337.66	32,682.65	13,475.00	-19,207.65	242.54
101-17-53100-150-000	PUBLIC WORKS ADMIN BENEFITS	1,038.11	12,176.12	6,193.00	-5,983.12	196.61
101-17-53100-310-000	PUBLIC WKS OFFICE SUPPLIES	95.71	3,000.02	3,960.00	959.98	75.76
101-17-53100-330-000	PUBLIC WKS TRAVEL/LODGING	70.00	2,573.26	10,000.00	7,426.74	25.73
101-17-53100-331-000	PUBLIC WKS TRAINING	0.00	5,570.12	3,095.00	-2,475.12	179.97
101-17-53100-342-000	PUBLIC WKS UNIFORMS	848.40	6,454.91	2,500.00	-3,954.91	258.20
101-17-53100-348-000	PUBLIC WKS MISC EXPENSES	757.28	2,929.89	2,500.00	-429.89	117.20
101-17-53100-355-000	PUBLIC WKS DRUG TESTS	138.00	562.00	500.00	-62.00	112.40
101-17-53100-362-000	PUBLIC WKS SAFETY EQUIPMENT	125.00	2,445.47	3,595.00	1,149.53	68.02
101-17-53150-110-000	BLDG & GROUNDS MAINT WAGES	7,275.16	40,642.21	31,168.00	-9,474.21	130.40

Fund: 101 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
101-17-53150-150-000	BLDG & GROUNDS MAINT BENEFITS	2,896.18	12,381.43	11,575.00	-806.43	106.97
101-17-53150-310-000	BLGS SUPPLIES & MAINTENANCE	7,557.86	12,383.94	17,400.00	5,016.06	71.17
101-17-53230-220-000	GARAGE INTERNET	694.27	2,935.72	120.00	-2,815.72	2,446.43
101-17-53230-221-000	GARAGE ELECTRIC	487.82	4,093.62	1,500.00	-2,593.62	272.91
101-17-53230-222-000	GARAGE NATURAL GAS	0.00	0.00	4,500.00	4,500.00	0.00
101-17-53230-224-000	GARAGE WATER & SEWER	0.00	1,122.85	0.00	-1,122.85	0.00
101-17-53240-110-000	PW FLEET & OTHER SERV WAGES	6,617.98	35,704.23	38,917.00	3,212.77	91.74
101-17-53240-150-000	PW FLEET & OTHER SERV BENEFITS	2,906.82	16,184.58	20,490.00	4,305.42	78.99
101-17-53240-230-200	PW MACHINERY	0.00	18,457.39	19,248.00	790.61	95.89
101-17-53240-343-000	PUBLIC WKS MACH GAS/DIES FUEL	535.70	8,024.62	12,625.00	4,600.38	63.56
101-17-53240-348-000	PUBLIC WKS MACH MISC EXPENSE	1,056.58	10,339.82	17,000.00	6,660.18	60.82
101-17-53300-110-000	PW STREET WAGES	1,983.57	39,140.50	31,591.00	-7,549.50	123.90
101-17-53300-150-000	PW STREET BENEFITS	905.38	19,156.17	18,028.00	-1,128.17	106.26
101-17-53300-359-000	STREET MAINT CRACK SEALING	0.00	6,402.74	5,000.00	-1,402.74	128.05
101-17-53314-350-000	SNOW & ICE REMOVAL EQUIP/PARTS	1,350.46	4,649.37	8,500.00	3,850.63	54.70
101-17-53314-371-000	SNOW & ICE REMOVAL SALT & BRIN	7,763.49	16,642.82	5,500.00	-11,142.82	302.60
101-17-53316-356-000	STREET SIGNS AND BANNERS	316.31	1,457.42	1,000.00	-457.42	145.74
101-17-53420-221-000	STREET LIGHTING ELECTRIC	3,562.45	38,540.13	45,000.00	6,459.87	85.64
101-17-53645-230-000	TREES BRUSH & WEED CONTROL	1,500.00	11,710.00	10,000.00	-1,710.00	117.10
101-17-53932-000-000	PW PROPERTY INLAND INSURANCE	0.00	1,755.26	2,010.00	254.74	87.33
101-17-53932-100-000	PW GENERAL LIABILITY INSURANCE	0.00	6,181.00	6,600.00	419.00	93.65
PUBLIC WORKS		53,820.19	376,300.26	353,590.00	-22,710.26	106.42
101-14-54120-210-000	ANIMAL CONTROL PROF SERV	0.00	50.00	2,000.00	1,950.00	2.50
101-22-54910-110-000	CEMETERY WAGES	1,562.50	17,473.96	20,960.00	3,486.04	83.37
101-22-54910-150-000	CEMETERY BENEFITS	728.30	5,663.19	4,038.00	-1,625.19	140.25
101-22-54910-343-000	CEMETERY GAS/DIESEL FUEL	72.39	1,084.41	1,850.00	765.59	58.62
101-22-54910-348-000	CEMETERY MISC EXPENSES	2,000.00	10,626.36	2,500.00	-8,126.36	425.05
101-22-54910-350-000	CEMETERY EQUIP PARTS	0.00	0.00	1,500.00	1,500.00	0.00
101-22-54910-810-000	CEMETERY EQUIP OUTLAY	0.00	430.00	3,500.00	3,070.00	12.29
HEALTH AND HUMAN SERVICES		4,363.19	35,327.92	36,348.00	1,020.08	97.19
101-19-55110-110-000	LIBRARY WAGES	11,522.75	100,548.89	111,028.00	10,479.11	90.56
101-19-55110-150-000	LIBRARY BENEFITS	1,586.47	15,006.49	16,500.00	1,493.51	90.95
101-19-55110-220-000	LIBRARY PHONE	0.00	278.38	0.00	-278.38	0.00
101-19-55110-230-100	LIBRARY CONTRACT SERVICES	0.00	17,585.58	17,585.00	-0.58	100.00
101-19-55110-310-000	LIBRARY OFFICE SUPPLIES	489.91	2,886.13	2,500.00	-386.13	115.45
101-19-55110-311-000	LIBRARY POSTAGE	24.15	43.56	350.00	306.44	12.45
101-19-55110-312-000	LIBRARY PRINTING & PUBLISHING	267.42	2,888.27	200.00	-2,688.27	1,444.14
101-19-55110-320-000	LIBRARY SUBSCRIPTIONS	0.00	2,706.87	2,400.00	-306.87	112.79
101-19-55110-320-500	LIBRARY BOOKS	1,960.06	27,031.14	22,000.00	-5,031.14	122.87
101-19-55110-320-501	LIBRARY AUDIO BOOKS	834.11	7,354.72	6,571.00	-783.72	111.93
101-19-55110-320-502	LIBRARY VIDEOS	265.49	3,342.50	5,000.00	1,657.50	66.85
101-19-55110-323-000	LIBRARY PROGRAMMING	100.96	4,862.57	4,500.00	-362.57	108.06
101-19-55110-330-000	LIBRARY TRAVEL & CONVENTIONS	0.00	725.83	1,600.00	874.17	45.36
101-19-55110-341-000	LIBRARY CLEANING SUPPLIES	0.00	134.04	250.00	115.96	53.62
101-19-55110-348-000	LIBRARY MISC EXPENSES	0.00	678.71	2,500.00	1,821.29	27.15
101-19-55110-414-000	LIBRARY FACILITY MAINTENANCE	0.00	11,432.00	11,432.00	0.00	100.00
101-19-55110-810-000	LIBRARY EQUIP OUTLAY	1,020.00	3,263.63	2,500.00	-763.63	130.55
101-11-55120-221-000	HIST SOCIETY ELECTRIC	522.68	5,635.13	3,000.00	-2,635.13	187.84
101-11-55120-222-000	HIST SOCIETY NATURAL GAS	0.00	0.00	2,000.00	2,000.00	0.00

Fund: 101 - GENERAL FUND

Account Number		2023 December	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
101-11-55120-224-000	HIST SOCIETY WATER/SEWER	0.00	1,409.49	1,500.00	90.51	93.97
101-00-55140-000-000	DONATIONS COMMUNITY ROOM	0.00	14,499.00	0.00	-14,499.00	0.00
101-20-55200-110-000	PARKS WAGES	1,687.79	48,395.42	47,865.00	-530.42	101.11
101-20-55200-150-000	PARKS BENEFITS	704.64	18,540.14	16,027.00	-2,513.14	115.68
101-20-55200-220-000	PARKS PHONE	0.00	557.84	100.00	-457.84	557.84
101-20-55200-221-000	PARKS ELECTRIC	327.46	4,130.48	20,000.00	15,869.52	20.65
101-20-55200-224-000	PARKS WATER & SEWER	0.00	3,078.81	0.00	-3,078.81	0.00
101-20-55200-230-100	PARKS CONTRACT SERVICES	0.00	12,869.87	6,800.00	-6,069.87	189.26
101-20-55200-310-000	PARKS SUPPLIES & EXP	150.00	268.54	0.00	-268.54	0.00
101-20-55200-341-000	PARKS CLEANING SUPPLIES	102.70	2,878.33	3,000.00	121.67	95.94
101-20-55200-343-000	PARKS GAS/DIESEL FUEL	448.84	6,723.36	10,450.00	3,726.64	64.34
101-20-55200-348-000	PARKS MISC EXPENSES	7.50	7,831.52	9,001.00	1,169.48	87.01
101-20-55200-350-000	PARKS EQUIPMENT	0.00	17,354.64	10,500.00	-6,854.64	165.28
101-20-55200-356-000	PARKS FACILITIES MAINTENANCE	1,122.00	5,425.42	4,000.00	-1,425.42	135.64
101-20-55210-000-000	MSB/VENTEK FEES	101.95	5,044.85	0.00	-5,044.85	0.00
101-20-55310-310-000	FIREWORKS SUPPLIES	0.00	16,600.00	0.00	-16,600.00	0.00
101-20-55420-110-000	BEACH/BEACH HOUSE WAGES	326.98	63,045.17	45,193.00	-17,852.17	139.50
101-20-55420-150-000	BEACH/BEACH HOUSE BENEFITS	152.83	7,215.53	4,452.00	-2,763.53	162.07
101-20-55420-221-000	BEACH/BEACH HOUSE ELECTRIC	85.49	3,778.72	2,500.00	-1,278.72	151.15
101-20-55420-225-000	BEACH/BEACH HOUSE INTERNET	0.00	516.80	100.00	-416.80	516.80
101-20-55420-310-000	BEACH/BEACH HOUSE SUPPLIES/EXP	0.00	705.00	1,600.00	895.00	44.06
101-20-55420-310-100	BEACH/BEACH HOUSE CHEMICALS	0.00	0.00	1,400.00	1,400.00	0.00
101-20-55420-313-000	POOL CONCESSION SUPPLIES	0.00	14,060.90	0.00	-14,060.90	0.00
101-20-55420-348-000	BEACH/BEACH HOUSE MISC EXPS	656.25	3,060.87	2,500.00	-560.87	122.43
101-20-55420-810-000	SWIMMING EQUIP OUTLAY	0.00	2,198.71	3,000.00	801.29	73.29
CULTURE, RECREATION AND EDU.		24,468.43	466,593.85	401,904.00	-64,689.85	116.10
101-18-56700-110-000	ECONOMIC DEVELOP WAGES	1,221.66	10,016.69	8,956.00	-1,060.69	111.84
101-18-56700-150-000	ECONOMIC DEVELOP BENEFITS	179.61	2,596.64	3,570.00	973.36	72.74
101-18-56700-210-000	ECONOMIC DEVELOP PRO SERVICES	0.00	8,247.96	11,500.00	3,252.04	71.72
101-11-56900-110-000	ZONING ADMIN WAGES	0.00	270.00	0.00	-270.00	0.00
101-11-56900-150-000	ZONING ADMIN FICA	0.00	20.66	0.00	-20.66	0.00
CONSERVATION AND DEVELOPMENT		1,401.27	21,151.95	24,026.00	2,874.05	88.04
Total Expenses		237,830.86	2,109,654.10	1,988,619.00	-121,035.10	106.09
Net Totals		-173,404.74	322,006.39	169,850.00	-152,156.39	189.58

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ACCT

POOLED CASH

ALL Checks

Posted From: 12/01/2023 From Account:
Thru: 12/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	12/18/2023	EXPERT PAY CHILD SUPPORT	259.38
	Manual Check	DEC 1 PAYROLL	
ACH	12/18/2023	EMPLOYEE BENEFITS CORPORATION	170.00
	Manual Check	DEC 1 PAYROLL	
ACH	12/18/2023	GREAT-WEST RETIREMENT SERVICES	248.72
	Manual Check	DEC 1 PAYROLL	
ACH	12/18/2023	UNITED STATES TREASURY-FED W/H	16,190.17
	Manual Check	DEC 1 PAYROLL	
ACH	12/18/2023	EMPLOYEE TRUST FUNDS-GROUP HEALTH INSUR	20,032.28
	Manual Check	HEALTH INS	
ACH	12/18/2023	ANTHEM BLUE CROSS BLUE SHIELD	281.06
	Manual Check	JAN STD	
ACH	12/15/2023	ETF - WISCONSIN RETIREMENT	9,300.79
	Manual Check	NOV REMIT	
ACH	12/01/2023	DELTA DENTAL - ACH	425.08
	Manual Check	DEC DENTAL & VISION INSUR	
ACH	12/18/2023	LEXIS NEXIS RISK SOLUTIONS FL INC	130.00
	Manual Check	USER FEE	
ACH	12/15/2023	WISCONSIN DEPARTMENT OF REVENUE	2,690.18
	Manual Check	DEC 1 & 15 STATE W/H	
ACH	12/05/2023	AMAZON CAPITAL SERV - LIBRARY	385.08
	Manual Check	BOOKS	
ACH	12/15/2023	PAX8 ON BEHALF OF WINHAVEN LLC	550.00
	Manual Check	CLOUD SERVICES	
ACH	12/11/2023	KWIK TRIP STORES	2,442.91
	Manual Check	NOV	
ACH	12/19/2023	CHARTER COMMUNICATIONS	550.00
	Manual Check	DEC	
ACH	12/05/2023	GORDON FLESCH CO INC	220.63
	Manual Check	COPIER EXP	
ACH	12/18/2023	AMAZON CAPITAL SERV - LIBRARY	374.83
	Manual Check	BOOKS	
ACH	12/01/2023	AMAZON BUSINESS - VILLAGE	1,374.98
	Manual Check	TONER	
ACH	12/21/2023	NEOPOST	1,400.00
	Manual Check	POSTAGE	
ACH	12/22/2023	ADVANCED DISPOSAL SERVICES INC.	17,196.42
	Manual Check	NOV	

POOLED CASH

ALL Checks

Posted From: 12/01/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
ACH	12/27/2023	GFC LEASING	302.85
	Manual Check	LEASE BASE FEE	
ACH	12/28/2023	UNITED STATES TREASURY-FED W/H	8,438.43
	Manual Check	DEC 29 PAYROLL	
ACH	12/28/2023	EXPERT PAY CHILD SUPPORT	129.69
	Manual Check	DEC 29 PAYROLL	
ACH	12/28/2023	WISCONSIN DEPARTMENT OF REVENUE	1,408.11
	Manual Check	DEC 29 STATE W/H	
ACH	12/28/2023	GREAT-WEST RETIREMENT SERVICES	124.36
	Manual Check	DEC 29 PAYROLL	
ACH	12/29/2023	EMPLOYEE BENEFITS CORPORATION	85.00
	Manual Check	DEC 29 PAYROLL	
ACH	12/29/2023	EMPLOYEE BENEFITS CORPORATION	50.00
	Manual Check	DEC FEES	
ACH	12/29/2023	PREMIER COMMUNITY BANK	200.00
	Manual Check	SERV FEES	
ACH	12/29/2023	AMAZON CAPITAL SERV - LIBRARY	267.57
	Manual Check	MARKERS, BOOKS, TREE BAGS, BOWLS, ETC	
ACH	12/27/2023	AMAZON CAPITAL SERV - LIBRARY	164.89
	Manual Check	BOOKS	
ACH	12/05/2023	CINTAS CORPORATION	1,342.02
	Manual Check	NOV	
ACH	12/29/2023	ALLIANT ENERGY/WPL	19,483.02
	Manual Check	NOV	
ACH	12/20/2023	VISA - PREMIER COMMUNITY BANK	7,215.77
	Manual Check	ADOBE	
ACH	12/19/2023	GFL ENVIRONMENTAL	60.76
	Manual Check	TRASH WASTE WATER TREATMENT	
ACH	12/28/2023	PAYGOV	25.00
	Manual Check	FEES	
49673	12/07/2023	AUGUST WINTER & SONS, INC	187,055.00
		REVERSE OSMOSIS MEMBRANE TREATMENT	
49674	12/18/2023	AFR INSPECTION SERVICE INC	1,545.66
		NOV FEES	
49675	12/18/2023	AIT BUSINESS TECHNOLOGIES LLC	441.00
		FOXTEL USER LICENSES	
49676	12/18/2023	ASCENSION MEDICAL GROUP-FOX VALLEY/OSHKOSH	204.00
		ROUTINE VENIPUNCTURE	

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ALL Checks

Posted From: 12/01/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
49677	12/18/2023	AT&T MOBILITY POLICE PHONE	149.50
49678	12/18/2023	AUGUST WINTER & SONS, INC REVERSE OSMOSIS MEMBRANE TREATMENT	248,536.15
49679	12/18/2023	BADGER LABORATORIES & ENGINEERING INC COLIFORM	452.00
49680	12/18/2023	BAKER & TAYLOR BOOKS	138.68
49681	12/18/2023	BEEZ ELECTRIC INC REPLACE ELECTRICAL PANEL	3,350.72
49682	12/18/2023	CHARTER COMMUNICATIONS DEC	79.11
49683	12/18/2023	CLIFTON LARSON ALLEN LLP PROGRESS BILL FOR AUDIT, FORM C & PSC RP	6,554.48
49684	12/18/2023	CONFIDENTIAL SHREDDING Shredding	170.60
49685	12/18/2023	DEMCO MISC SUPPLIES	99.04
49686	12/18/2023	DOMINION VOTING SYSTEMS INC YEARLY LICENSE & MAINT	463.00
49687	12/18/2023	GFC LEASING LEASE BASE FEE	265.47
49688	12/18/2023	GILA LLC ANNUAL MID FEE	101.95
49689	12/18/2023	KLEIN FORD POLICE VEHICLE MAINTENANCE	49.57
49690	12/18/2023	KLOEHN SIGN SIGNAGE-BIL PROJECT	190.00
49691	12/18/2023	MADISON NATIONAL LIFE INS. CO. DEC	468.42
49692	12/18/2023	MATTHEWS COMMERCIAL TIRE TIRES	1,390.84
49693	12/18/2023	MCPMAHON ASSOCIATES INC WATER RO ADDITION	23,200.60
49694	12/18/2023	MENARDS - OSHKOSH EVIDENCE ROOM	399.46
49695	12/18/2023	MIDWEST TAPE LLC AUDIO BOOKS	398.61

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ALL Checks

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Check Nbr	Check Date	Payee	Amount
49696	12/18/2023	MINNESOTA MUTUAL LIFE INS CO JAN LIFE INSUR PREM	220.95
49697	12/18/2023	ONWARD ACCOUNTING & CONSULTING LLC GENERAL	1,575.00
49698	12/18/2023	PJ KORTENS & COMPANY, INC COMPUTER UPGRADE	52,451.90
49699	12/18/2023	QUILL SUPPLIES	211.89
49700	12/18/2023	REFF BAIVIER LIM MUZA SUNDET & DUNHAM SC LEGAL SERV	1,890.00
49701	12/18/2023	RENNING LEWIS & LACY LEGAL COUNSELING	3,262.00
49702	12/18/2023	SERVICE MOTOR COMPANY TIRES	403.92
49703	12/18/2023	SPEEDY CLEAN DRAIN & SEWER VACUUM CATCH BASIN	630.00
49704	12/18/2023	TED ECKSTEIN GRAVE COVER R ALBRIGHT, J ABENDROTH	2,000.00
49705	12/18/2023	TODD LAFLIN LOCKSET	180.00
49706	12/18/2023	TRI CITY GLASS & DOOR WINDSHIELD-W03-1208-16864	421.34
49707	12/18/2023	VINTON CONSTRUCTION COMPANY PMT #3 FINAL 5TH & BIRCH ST PROJECT	9,437.50
49708	12/18/2023	WINHAVEN LLC IT SUPPORT	4,109.25
49709	12/18/2023	WINNECONNE CHAMBER OF COMMERCE ADOPT A TREE	60.00
49710	12/18/2023	WINNECONNE NEWS PLAQUE-J VOLKMAN	634.73
49711	12/18/2023	WINNEFOX AUTOMATED LIBRARY SERVICE OCT/NOV UNIQUE MGMT SERV	220.58
49712	12/18/2023	WINNEFOX LIBRARY SYSTEM BOOKS	265.00
49713	12/29/2023	AIT BUSINESS TECHNOLOGIES LLC PHONE SUPPORT	37.50
49714	12/29/2023	ALL-SPORT TROPHY & ENGRAVING HOMETOWN HERO	275.00

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Check Nbr	Check Date	Payee	Amount
49715	12/29/2023	BADGER LABORATORIES & ENGINEERING INC COLIFORM	50.00
49716	12/29/2023	BAKER & TAYLOR BOOKS	887.85
49717	12/29/2023	BRENDA KUBASTA FOAM PADS FOR ICE RINK	192.42
49718	12/29/2023	CENTER POINT LARGE PRINT BOOKS	180.49
49719	12/29/2023	COMPASS MINERALS AMERICA BULK HIGHWAY COARSE	7,628.57
49720	12/29/2023	CORE & MAIN LP 143 METERS	20,020.00
49721	12/29/2023	CORY ANDERSEN SETUP NEW MDC UPDATE	630.00
49722	12/29/2023	EHLERS AND ASSOCIATES INC SUPP REPORTS	8,500.00
49723	12/29/2023	GORDON FLESCH CO INC COPIER EXP	1.95
49724	12/29/2023	HARN R/O SYSTEMS INC RO MEMBRANE TREAT EQ PROCUREMENT PMT #6	141,426.50
49725	12/29/2023	HAWKINS WATER TREATMENT GROUP AZONE & LPC-AM	1,755.12
49726	12/29/2023	J & H CONTROLS NEW BOILER	4,205.91
49727	12/29/2023	JULIE DOBBERSTEIN SCHLAGE FLEX LOCK	120.00
49728	12/29/2023	LEO'S SERVICE 2017 FORD OIL CHANGE	271.16
49729	12/29/2023	MADISON NATIONAL LIFE INS. CO. JAN	468.42
49730	12/29/2023	MARILYN A FAHRENKRUG TAX ROLL CONSULTING	630.00
49731	12/29/2023	MCPMAHON ASSOCIATES INC WATER RO ADDITION	21,290.75
49732	12/29/2023	MIDWEST CONTRACT OPERATIONS INC OCT SERVICES	164.70
49733	12/29/2023	PJ KORTENS & COMPANY, INC SERVICE ON SCADA COMPUTER	386.00

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Posted From: 12/01/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
49734	12/29/2023	PORTER LEE CORP EVIDENCE SOFTWARE	9,199.13
49735	12/29/2023	QUILL OFFICE SUPPLIES	191.46
49736	12/29/2023	RENNING LEWIS & LACY LEGAL COUNSELING	3,165.38
49737	12/29/2023	SCHWAAB, INC RECYCLE MAGNETS	783.00
49738	12/29/2023	SPEEDY CLEAN DRAIN & SEWER TELEWISE LATERALS ON N 8TH AVE	10,256.51
49739	12/29/2023	STATE OF WISCONSIN COURT FINES & Surcharges COURT COSTS/SURCHARGES	431.60
49740	12/29/2023	ULINE FILE CABINETS	8,582.68
49741	12/29/2023	VERIZON WIRELESS NOV BILL	202.57
49742	12/29/2023	WI DEPT OF JUSTICE - TIME TIME ACCESS/OFFICER SUPPORT	282.00
49743	12/29/2023	WINHAVEN LLC DELL COMPUTER AND INSTALL	3,430.75
49744	12/29/2023	WINNEBAGO COUNTY HIGHWAY DEPT Maintenance PW	4.96
49745	12/29/2023	WINNEBAGO COUNTY TREASURER SURCHARGES	318.00
49746	12/29/2023	WINNECONNE NEWS GROSS ALPHA	149.70
49747	12/29/2023	ZILLGES MATERIALS INC WOODCHIPS	1,122.00
V7416	12/01/2023	ANGELL, JESSE Manual Check Pay period 11/11/2023 to 11/24/2023	1,252.46
V7417	12/01/2023	BOERST, KATELYN Manual Check Pay period 11/11/2023 to 11/24/2023	899.19
V7418	12/01/2023	DOBBERSTEIN, JULIE Manual Check Pay period 11/11/2023 to 11/24/2023	465.83
V7419	12/01/2023	FLUETTE, JAMES Manual Check Pay period 11/11/2023 to 11/24/2023	2,095.43
V7420	12/01/2023	FULLER, LOGAN Manual Check Pay period 11/11/2023 to 11/24/2023	2,818.74

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Check Nbr	Check Date	Payee	Amount
V7421	12/01/2023	GLUBKA, MELIA	512.01
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7422	12/01/2023	HALL, LISA	571.88
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7423	12/01/2023	HOELZEL, JACOB	1,220.20
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7424	12/01/2023	HONER, BENJAMIN	1,978.53
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7425	12/01/2023	JOHNSON, MARK	313.10
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7426	12/01/2023	KELM, ADAM	1,563.36
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7427	12/01/2023	LALUZERNE, DANIELLE	243.80
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7428	12/01/2023	MANKIEWICZ, ALLEN	1,698.00
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7429	12/01/2023	MATSCHE, JULIANNE	1,736.55
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7430	12/01/2023	O'NEAL, AMANDA	1,414.67
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7431	12/01/2023	PAVLIK, DAVID	184.70
	Manual Check	Pay period 10/28/2023 to 11/24/2023	
V7432	12/01/2023	REINHARD, CHAD	975.22
	Manual Check	Pay period 10/28/2023 to 11/24/2023	
V7433	12/01/2023	SAURIOL, BEN	2,333.36
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7434	12/01/2023	SCHELL, MARA	129.29
	Manual Check	Pay period 10/28/2023 to 11/24/2023	
V7435	12/01/2023	SCHMOKER, SUZANNE	830.10
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7436	12/01/2023	SORENSEN, KYLE	1,608.80
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7437	12/01/2023	STEINER, JACQUELINE	339.25
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7438	12/01/2023	STEPHENS, JOHN	243.80
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7439	12/01/2023	TIPLER, LINDA	631.45
	Manual Check	Pay period 11/11/2023 to 11/24/2023	

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ALL Checks

Posted From: 12/01/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
V7440	12/01/2023	WASINGER, ANN	1,244.50
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7441	12/01/2023	WASINGER, COREY	439.39
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7442	12/01/2023	ZAMZOW, MICHAEL	1,477.38
	Manual Check	Pay period 11/11/2023 to 11/24/2023	
V7443	12/15/2023	ANGELL, JESSE	1,252.46
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7444	12/15/2023	DOBBERSTEIN, JULIE	523.97
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7445	12/15/2023	FLUETTE, JAMES	2,095.43
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7446	12/15/2023	FULLER, LOGAN	2,818.74
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7447	12/15/2023	GLUBKA, MELIA	382.13
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7448	12/15/2023	HALL, LISA	711.64
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7449	12/15/2023	HOELZEL, JACOB	1,330.33
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7450	12/15/2023	HONER, BENJAMIN	1,767.49
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7451	12/15/2023	JOHNSON, MARK	375.16
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7452	12/15/2023	KELM, ADAM	1,563.36
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7453	12/15/2023	LALUZERNE, DANIELLE	162.54
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7454	12/15/2023	MANKIEWICZ, ALLEN	1,658.36
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7455	12/15/2023	MASHAK, BENJAMIN	83.11
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7456	12/15/2023	MATSCHKE, JULIANNE	1,736.55
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7457	12/15/2023	O'NEAL, AMANDA	1,414.67
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7458	12/15/2023	REINHARD, CHAD	1,097.11
	Manual Check	Pay period 11/25/2023 to 12/08/2023	

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Posted From: 12/01/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
V7459	12/15/2023	RYF, CONNOR	83.11
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7460	12/15/2023	SAURIOL, BEN	2,097.04
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7461	12/15/2023	SCHMOKER, SUZANNE	817.93
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7462	12/15/2023	SORENSEN, KYLE	1,338.12
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7463	12/15/2023	STEINER, JACQUELINE	329.69
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7464	12/15/2023	STEPHENS, JOHN	142.22
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7465	12/15/2023	TIPLER, LINDA	746.45
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7466	12/15/2023	WASINGER, ANN	1,244.50
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7467	12/15/2023	WASINGER, COREY	983.52
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7468	12/15/2023	ZAMZOW, MICHAEL	1,608.35
	Manual Check	Pay period 11/25/2023 to 12/08/2023	
V7469	12/29/2023	ANGELL, JESSE	1,252.47
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7470	12/29/2023	DOBBERSTEIN, JULIE	347.81
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7471	12/29/2023	FLUETTE, JAMES	2,095.43
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7472	12/29/2023	FULLER, LOGAN	2,818.74
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7473	12/29/2023	GLUBKA, MELIA	619.49
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7474	12/29/2023	HALL, LISA	711.64
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7475	12/29/2023	HOELZEL, JACOB	1,330.33
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7476	12/29/2023	HONER, BENJAMIN	1,767.49
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7477	12/29/2023	JOHNSON, MARK	285.51
	Manual Check	Pay period 12/09/2023 to 12/22/2023	

POOLED CASH

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Posted From: 12/01/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
V7478	12/29/2023	KELM, ADAM	1,563.36
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7479	12/29/2023	KUBASTA, JAMES	249.34
	Manual Check	Pay period 10/14/2023 to 12/22/2023	
V7480	12/29/2023	LALUZERNE, DANIELLE	491.56
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7481	12/29/2023	MANKIEWICZ, ALLEN	1,797.17
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7482	12/29/2023	MATSCHE, JULIANNE	1,736.55
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7483	12/29/2023	O'NEAL, AMANDA	1,414.67
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7484	12/29/2023	PAVLIK, DAVID	184.70
	Manual Check	Pay period 11/25/2023 to 12/22/2023	
V7485	12/29/2023	REINHARD, CHAD	264.12
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7486	12/29/2023	SAURIOL, BEN	2,097.04
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7487	12/29/2023	SCHAEFER, EMMAUS	243.58
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7488	12/29/2023	SCHELL, MARA	796.89
	Manual Check	Pay period 11/25/2023 to 12/22/2023	
V7489	12/29/2023	SCHMOKER, SUZANNE	842.27
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7490	12/29/2023	SORENSEN, KYLE	1,065.65
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7491	12/29/2023	STEINER, JACQUELINE	316.76
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7492	12/29/2023	STEPHENS, JOHN	1,176.67
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7493	12/29/2023	TIPLER, LINDA	522.65
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7494	12/29/2023	WASINGER, ANN	1,244.50
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7495	12/29/2023	WASINGER, COREY	454.09
	Manual Check	Pay period 12/09/2023 to 12/22/2023	
V7496	12/29/2023	ZAMZOW, MICHAEL	1,755.70
	Manual Check	Pay period 12/09/2023 to 12/22/2023	

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Check Nbr	Check Date	Payee	Amount
Grand Total			1,001,471.13

POOLED CASH

ALL Checks

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Amount

Total Expenditure from Fund # 101 - GENERAL FUND	201,875.83
Total Expenditure from Fund # 205 - TAX INCREMENT DISTRICT # 5	1,500.00
Total Expenditure from Fund # 208 - TAX INCREMENT DISTRICT #3	1,500.00
Total Expenditure from Fund # 209 - TAX INCREMENT DISTRICT #6	1,500.00
Total Expenditure from Fund # 210 - TAX INCREMENT DISTRICT #7	1,500.00
Total Expenditure from Fund # 211 - TAX INCREMENTAL DISTRICT #8	1,500.00
Total Expenditure from Fund # 212 - ARPA SPECIAL REVENUE	21,874.68
Total Expenditure from Fund # 219 - LIBRARY STATE INV POOL DONATIO	639.79
Total Expenditure from Fund # 221 - BEAUTIFICATION SPECIAL REVENUE	103.92
Total Expenditure from Fund # 230 - SOLID WASTE/ RECYCLING	17,979.42
Total Expenditure from Fund # 500 - GENERAL CAPITAL FUND	15,816.50
Total Expenditure from Fund # 601 - WATER UTILITY FUND	644,131.75
Total Expenditure from Fund # 602 - SEWER UTILITY	82,363.75
Total Expenditure from Fund # 603 - STORMWATER UTILITY	9,185.49
Total Expenditure from all Funds	1,001,471.13



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381
www.winneconnewi.gov

MINUTES

VILLAGE BOARD

Tuesday, January 16, 2024 @ 5:30 pm
Village Board Room, 30 South First Street

Call to Order

Meeting called to order at 5:30 pm by President Boucher

Roll Call: Girouard, Foster, Kubasta, Witzke, Bouras, Olson, Boucher, all present.
Village Administrator Logan Fuller was also present.

Pledge of Allegiance: recited in unison

Regular Business

Motion by Girouard second by Olson **to table** approval of consent agenda including 12-19-23 Village Board Minutes, November Check Register, Treasurer's Report and Budget Comparison

Motion passes with roll call vote: Olson-aye, Bouras-aye, Girouard-aye, Foster-aye, Witzke-aye, Kubasta-aye, Boucher-aye 7-0-0

Communications

None

Public Participation

Resident at 110 N 2nd St., relayed there is a broken information link on the website.

Resident at 603 Twin Harbor Dr. expressed disappointment with snow plowing and staffing issues in office including holidays off and reduced office hours

Administrator's Report

Administrator Fuller's updates:

- Worked with Greg Shallbetter to get CMS maps updated
- Wolf Run – Tricia from GOEDC talked with developer Eric Hoffman regarding Rural Housing Development grants
- Midwest Contract Operations (MCO) 2024 contract ready to be signed
- Waterfront Park right of first refusal extended until 01-18-2024
- Industrial Park is getting attention; looking for the right partner/business
- Waste Management providing poor service; evaluating contract
- Grants – additional \$315,000 received
- Matching grant of \$145,000 received from Winnebago County
- Housing opportunities to be discussed with Greater Oshkosh Economic Development Corp.
- Standard operating procedures continue to be documented and used
- Letters to channel residents for subcommittee opportunity to be out this week
- Thank you to team and Trustees for all the hard work happening

Committee Reports:

- Beautification – met, minutes included
- Cemetery – did not meet
- Fire District – met, Chief Krings reported the airboat request is back on the list, possible Federal grant, recommends Kevin Allcox as next Fire Chief and would like approval from Village Board to move forward, scheduling Village Board meeting 1-18-24 for vote, Fire Commission to decide Feb. 2
- Historic Preservation – did not meet
- Library – met, minutes included
- Parks – met, draft minutes included
- Personnel & Finance – met, minutes included, AIT quote, Jim Macy to review employment letters, subcommittee to review fees to assist with transition to pay cash and not borrow for projects in the Village
- Plan Commission – did not meet
- Public Safety – met, Christmas Crusade went well, left over funds to interest bearing account assemble a small Honor Guard for presentations, police contact survey card, vaping ordinance review
- Public Works – met, draft minutes included, RO project coming together

Old Business

Personnel and Finance discussed checks to be distributed to fire department for ARPA purchases

New Business

Motion by Girouard second by Olson to select three members to form a Village Fees Committee

Review of fee structures for the village; Trustees Foster, Bouras and Girouard

Motion passes by voice vote 7-0-0

Motion by Girouard second by Witzke to approve the AIT quote from ARPA funds per AIT Payment Chart

Update fiber security systems to support infrastructure

Motion passes with roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Foster-aye, Witzke-aye, Girouard-aye 7-0-0

Motion by Foster second by Kubasta to approve MCO Contract for 2024 as presented

Midwest Contract Operations (MCO) assists with RO systems, water meters and staff support

Motion passes with roll call vote: Girouard-aye, Witzke-aye, Olson-aye, Foster-aye, Kubasta-aye, Bouras-aye, Boucher-aye

Motion by Girouard second by Kubasta to form subcommittee to discuss and review the deduct meter program

Determine feasibility of program for overall community benefit; Trustees Foster, Girouard, Olson and DPW Fluette

Motion passes by voice vote 7-0-0

Motion to approve moving forward with delegating our Village Building Inspector to be our Village Commercial / Industrial Electrical Inspector

Local inspector will streamline waiting time for approval process

Motion passes by voice vote 7-0-0

Motion by Foster second by Girouard to send the 22024 Utility Rebuild on 8th Ave out for bids

Full utility rebuild including water mains, water and sewer laterals, asphalt

Motion passes with roll call vote: Foster-aye, Witzke-aye, Olson-abstain, Girouard-aye, Kubasta-aye, Bouras-aye, Boucher-aye 6-0-1

Motion by Bouras second by Kubasta to approve Operator License

Logan Heinbigner

Motion passes unanimously by voice vote 7-0-0

Motion by Foster second by Bouras to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees

- To discuss employment letters

Motion passes with roll call vote: Girouard-aye, Foster-aye, Witzke-aye, Kubasta-aye, Bouras-aye, Olson-aye, Boucher-aye 7-0-0

Motion by Foster second by Witzke to move into open session

Motion passes unanimously by voice vote 7-0-0

Motion tabled to approve employment letters

Confirm next meeting date:

Tuesday, February 20, 2024 at 5:30 pm in the upstairs Community Room

Adjourn

Motion to adjourn by Witzke second by Girouard

Motion passes unanimously by voice vote 7-0-0

Meeting adjourned at 7:30 pm

Ann Wasinger, Clerk

The Budget Comparison for January is not included as it is pending board approval of the amended 2024 budget.

VILLAGE OF WINNECONNE, WISCONSIN
MONTHLY TREASURER'S REPORT
JANUARY 31 ,2024

	<u>TOTAL CASH AND INVESTMENTS</u>	<u>Interest Earned</u>
Local Government Investment Pool	\$ 5,287,258.70	\$ 17,874.41
Premier Community Bank Checking - Bank Recon Balance	\$ 2,357,304.22	\$ 7,914.09
Subtotal Pooled Cash	<u>\$ 7,644,562.92</u>	
Premier Community Bank Library checking	\$ 421.94	
Premier Community Bank Christmas fund	\$ 6,029.21	\$ 0.10
Petty Cash	\$ 400.00	
TOTAL VILLAGE CASH AND INVESTMENTS	<u><u>\$ 7,651,414.07</u></u>	<u><u>\$ 25,788.60</u></u>

CASH AND INVESTMENT DETAIL BY FUND

UNRESTRICTED CASH

General fund	\$ 4,292,480.73
Solid Waste/Recycling	\$ 36,768.93
Water Fund	\$ 63,109.63
Water Fund - Tower repainting	\$ 188,135.81
Sewer Fund	\$ 1,517,734.19
Stormwater Fund	\$ 48,645.96
Petty Cash	\$ 400.00

RESTRICTED CASH

Library checking - restricted for Library	\$ 421.94
Christmas Crusade	\$ 6,029.21
Cemetery Care	\$ 80,969.66
Cemetery Perpetual Care	\$ 83,269.09
Sewer Equipment Replacement	\$ 225,326.13
ARPA Funds	\$ 206,176.31
Beautification Funds	\$ 5,662.24
Park Donation Funds	\$ (2,556.57)
Library Donations	\$ 11,575.98
Sewer Debt Service	\$ 216,652.65
Community Development (CDBG)	\$ 25,369.79
Debt Service - special assessments collected -future debt	\$ 143,676.93
Debt Service - current year levy for current year debt	\$ 139,570.66
TID No. 3	\$ (9,593.41)
TID No. 5	\$ 138.69
TID No. 6	\$ 103,608.84
TID No. 7	\$ 10,530.37
TID No. 8	\$ (67,942.66)
TID No. 3,5,6	\$ (6,975.00)
Capital Projects	<u>\$ 332,227.97</u>
	<u><u>\$ 7,651,414.07</u></u>

* Interest earned moved to cemetery care fund quarterly

\$ -

2/13/2024 1:07 PM

Balance Sheet Detail Report

Page: 1
ACCT

Dated From: 1/01/2024
Thru: 1/31/2024

Fund: All Funds

Account Number		Debit	Credit
101-00-11007-000-000	LIBRARY CHECKING	421.94	
101-00-11008-000-000	CHRISTMAS CRUSADE	6,029.21	
101-00-11111-000-000	POOLED CASH GENERAL FUND	4,292,480.73	
202-00-11111-000-000	POOLED CASH CEMETERY CARE	80,969.66	
203-00-11111-000-000	POOLED CASH CEM PERPETUAL CARE	83,269.09	
205-00-11111-000-000	POOLED CASH TID NO. 5	138.69	
208-00-11111-000-000	POOLED CASH TID NO. 3		9,593.41
209-00-11111-000-000	POOLED CASH TID NO. 6	103,608.84	
210-00-11111-000-000	POOLED CASH TID NO. 7	10,530.37	
211-00-11111-000-000	POOLED CASH TID NO. 8		67,942.66
212-00-11111-000-000	POOLED CASH ARPA FUNDS	206,176.31	
213-00-11111-000-000	POOLED CASH TIF #3, 5, 6		6,975.00
219-00-11111-000-000	POOLED CASH LIBRARY DONATIONS	11,575.98	
221-00-11111-000-000	POOLED CASH BEAUTIFICATION	5,662.24	
222-00-11111-000-000	POOLED CASH PARK DONATIONS		2,556.57
230-00-11111-000-000	POOLED CASH SOLID WASTE/RECYCL	36,768.93	
291-00-11111-000-000	POOLED CASH COMMUNITY DEVELOP	25,369.79	
301-00-11111-000-000	POOLED CASH DEBT SERVICE NEW	283,247.59	
500-00-11111-000-000	POOLED CASH GENERAL CAPITAL	332,227.97	
601-00-11111-000-000	POOLED CASH WATER UTILITY NEW	251,245.44	
602-00-11111-000-000	POOLED CASH SEWER UTILITY NEW	1,959,712.97	
603-00-11111-000-000	POOLED CASH STORMWATER	48,645.96	
101-00-11800-000-000	PETTY CASH	350.00	
101-00-11801-000-000	PETTY CASH	50.00	
CASH AND MARKETABLE SECURIT		7,651,414.07	

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	1/02/2024	DELTA DENTAL - ACH	430.34
		Manual Check JAN DENTAL & VISION INSUR	
ACH	1/18/2024	CHARTER COMMUNICATIONS	550.00
		Manual Check JAN	
ACH	1/12/2024	UNITED STATES TREASURY-FED W/H	9,044.13
		Manual Check JAN 12 PAYROLL	
ACH	1/19/2024	ETF - WISCONSIN RETIREMENT	14,030.18
Prev YR Exp/Manual Check		DEC REMIT	
ACH	1/19/2024	GROUP INSURANCE ETF	20,032.28
		Manual Check FEB INSURANCE	
ACH	1/19/2024	AMAZON CAPITAL SERV - LIBRARY	975.96
		Manual Check MISC	
ACH	1/16/2024	PAX8 ON BEHALF OF WINHAVEN LLC	550.00
		Manual Check CLOUD SERVICES	
ACH	1/16/2024	LEXIS NEXIS RISK SOLUTIONS FL INC	130.00
		Manual Check USER FEE	
ACH	1/16/2024	GREAT-WEST RETIREMENT SERVICES	124.36
		Manual Check JAN 12 PAYROLL	
ACH	1/12/2024	EMPLOYEE BENEFITS CORPORATION	85.00
		Manual Check JAN 12 PAYROLL	
ACH	1/12/2024	EXPERT PAY CHILD SUPPORT	129.69
		Manual Check JAN 12 PAYROLL	
ACH	1/18/2024	GFL ENVIRONMENTAL	60.76
		Manual Check TRASH WASTE WATER TREATMENT	
ACH	1/12/2024	WISCONSIN DEPARTMENT OF REVENUE	1,523.73
		Manual Check JAN 12 STATE W/H	
ACH	1/04/2024	GORDON FLESCH CO INC	414.78
		Manual Check COPIER EXP	
ACH	1/08/2024	AMAZON CAPITAL SERV - LIBRARY	544.98
		Manual Check PROGRAMMING	
ACH	1/03/2024	AMAZON CAPITAL SERV - LIBRARY	162.91
Prev YR Exp/Manual Check		BOOKS	
ACH	1/10/2024	KWIK TRIP STORES	2,614.16
Prev YR Exp/Manual Check		DEC FUEL	
ACH	1/12/2024	WI DEPT OF REVENUE	10.00
		Manual Check BUS TAX REGISTRATION	
ACH	1/11/2024	UNITED STATES TREASURY-FED W/H	440.64
Prev YR Exp/Manual Check		FED TAX DEPOSIT PENALTY	

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	1/31/2024	ALLIANT ENERGY/WPL	15,777.89
Prev YR Exp/Manual Check		DEC	
ACH	1/31/2024	EMPLOYEE BENEFITS CORPORATION	500.00
Manual Check		ANNUAL FEE	
ACH	1/26/2024	WISCONSIN DEPARTMENT OF REVENUE-WI W/H	1,597.88
Manual Check		JAN 26 STATE W/H	
ACH	1/26/2024	GREAT-WEST RETIREMENT SERVICES	128.82
Manual Check		JAN 26 PAYROLL	
ACH	1/26/2024	EXPERT PAY CHILD SUPPORT	955.38
Manual Check		JAN 26 PAYROLL	
ACH	1/26/2024	EMPLOYEE BENEFITS CORPORATION	85.00
Manual Check		JAN 26 PAYROLL	
ACH	1/26/2024	UNITED STATES TREASURY-FED W/H	9,186.78
Manual Check		JAN 26 PAYROLL	
ACH	1/26/2024	NEOPOST	300.00
Manual Check		POSTAGE	
ACH	1/31/2024	PREMIER COMMUNITY BANK	240.00
Manual Check		SERV FEES	
ACH	1/23/2024	ADVANCED DISPOSAL SERVICES INC.	16,871.96
Prev YR Exp/Manual Check		DEC	
ACH	1/26/2024	AMAZON CAPITAL SERV - LIBRARY	1,013.46
Manual Check		BOOKS	
ACH	1/29/2024	GFC LEASING	302.85
Manual Check		LEASE BASE FEE	
ACH	1/05/2024	AMAZON BUSINESS - VILLAGE	2,445.84
Prev YR Exp/Manual Check		SHREDDER	
ACH	1/23/2024	VISA - PREMIER COMMUNITY BANK	1,236.99
Manual Check		METAL DETECTORS	
48863	1/27/2023	MINNESOTA MUTUAL LIFE INS CO	-420.38
Manual Check		VOID CK #48863	
48863	1/27/2023	MINNESOTA MUTUAL LIFE INS CO	420.38
Manual Check		FEB LIFE INSUR	
48863	1/29/2024	MINNESOTA MUTUAL LIFE INS CO	-420.38
Manual Check		VOID CK #48863	
49748	1/12/2024	EVEREST INDUSTRIES INC	1,500.00
Previous Year Expense		GRIND BRUSH PILES AT COMPOST SITE	
49749	1/12/2024	FOX VALLEY TECHNICAL COLLEGE	88,251.16
		JAN SETTLEMENT FOR 2023 TAX ROLL	

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
49750	1/12/2024	MIDWEST CONTRACT OPERATIONS INC 2024 SERVICES-JAN	19,229.88
49751	1/12/2024	MINNESOTA MUTUAL LIFE INS CO FEB LIFE INSUR PREM	220.95
49752	1/12/2024	ONWARD ACCOUNTING & CONSULTING LLC ACCTG SERV - GENERAL FUND	975.00
Previous Year Expense			
49753	1/12/2024	WINNEBAGO COUNTY TREASURER JAN SETTLEMENT FOR 2023 TAX ROLL	445,003.04
49754	1/12/2024	WINNECONNE COMMUNITY SCHOOLS JAN TAX SETTLEMENT FOR 2023 TAX ROLL	787,558.83
49755	1/12/2024	WORKHORSE SOFTWARE SERVICES, INC 2024 SUPPORT	7,025.00
49756	1/15/2024	ADVOCATE AURORA HEALTH, INC CUST ID 1905	70.20
Previous Year Expense			
49757	1/15/2024	AFR INSPECTION SERVICE INC DEC FEES	9,652.86
Previous Year Expense			
49758	1/15/2024	ASCENSION MEDICAL GROUP-FOX VALLEY/OSHKOSH DRUG SCREENS	138.00
Previous Year Expense			
49759	1/15/2024	AT&T MOBILITY AIRCARD	74.75
Previous Year Expense			
49760	1/15/2024	BAKER & TAYLOR BOOKS	38.05
Previous Year Expense			
49761	1/15/2024	BASICALLY DIGITAL WEBSITE	810.00
Previous Year Expense			
49762	1/15/2024	BOND TRUST SERVICES CORP GO BOND 2016B	219,577.50
49763	1/15/2024	CHARTER COMMUNICATIONS DEC	1,546.89
Previous Year Expense			
49764	1/15/2024	CRANE ENGINEERING SEWER EQUIPMENT REPLACEMENT	14,044.00
Previous Year Expense			
49765	1/15/2024	FAIRCHILD EQUIPMENT, INC. SWO078858-1	8,135.89
Previous Year Expense			
49766	1/15/2024	GFC LEASING JAN/FEB LEASE	265.47
49767	1/15/2024	JAMES FLUETTE SAFETY SHOES	721.45
Previous Year Expense			
49768	1/15/2024	KLEIN FORD F150 STEERING	647.09
Previous Year Expense			

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
49769	1/15/2024	MCPAHON ASSOCIATES INC PARK & SEAWALL PROJECT	1,183.00
49770	1/15/2024	MENARDS - APPLETON WEST STAIR TREADS, LEVEL, MICHIGAN DF TALL	381.85
Previous Year Expense			
49771	1/15/2024	MENARDS - OSHKOSH POLY CLEAR, 4X8 T&G OSB, 2X4	8,291.05
Previous Year Expense			
49772	1/15/2024	MIDWEST CONTRACT OPERATIONS INC 2024 SERVICES-FEB	19,229.88
49773	1/15/2024	MIDWEST SALT COARSE SOLAR	2,538.10
Previous Year Expense			
49774	1/15/2024	MIDWEST TAPE LLC AUDIO BOOKS	435.50
Previous Year Expense			
49775	1/15/2024	MISSION TRUCK EQUIPMENT, LLC TARP PLOW TRUCKS	707.68
Previous Year Expense			
49776	1/15/2024	NAPA AUTO PARTS LAMP	49.97
Previous Year Expense			
49777	1/15/2024	QUADIENT LEASING USA INC. QTRLY LEASE	511.28
49778	1/15/2024	QUILL SUPPLIES	59.58
Previous Year Expense			
49779	1/15/2024	RADTKE CONTRACTORS INC. SEAWALL CONTRACT	110,231.00
Previous Year Expense			
49780	1/15/2024	THE UNIFORM SHOPPE SHIRTS/PANTS	265.85
Previous Year Expense			
49781	1/15/2024	VERIZON WIRELESS DEC	202.57
49782	1/15/2024	WATER TOWER CLEAN & COAT ANNUAL INSPECTION	500.00
Previous Year Expense			
49783	1/15/2024	WINNEBAGO COUNTY TREASURER RMS MAINTENANCE COST SHARING	907.61
49784	1/15/2024	WINNECONNE POYGAN FIRE DISTRICT THERMAL IMAGING CAMERAS	5,000.00
Previous Year Expense			
49785	1/15/2024	WINNECONNE PROF POLICE ASSOCIATION 2023 4TH QTR DUES	416.85
Previous Year Expense			
49786	1/15/2024	WINNEFOX AUTOMATED LIBRARY SERVICE DEC 2023 UNIQUE MGMT SERV	24.15
Previous Year Expense			
49787	1/26/2024	AIT BUSINESS TECHNOLOGIES LLC JAN SERVICES	553.50
Previous Year Expense			

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
49788	1/26/2024	ANTHEM BLUE CROSS BLUE SHIELD FEB STD	281.06
49789	1/26/2024	AUGUST WINTER & SONS, INC REVERSE OSMOSIS MEMBRANE TREATMENT	506,124.85
Previous Year Expense			
49790	1/26/2024	BADGER LABORATORIES & ENGINEERING INC COLIFORM	98.00
49791	1/26/2024	BAKER & TAYLOR BOOKS	1,015.67
49792	1/26/2024	BASICALLY DIGITAL SOCIAL MEDIA DEC	275.00
Previous Year Expense			
49793	1/26/2024	BATTERIES PLUS BACK-UPS 650VA 120V	88.22
49794	1/26/2024	BOARD OF COMMISSIONERS - PUBLIC LANDS PRINCIPAL #02017157.01 - REFINANCED	101,490.34
49795	1/26/2024	BOND TRUST SERVICES CORP REF: 85485-PA	400.00
49796	1/26/2024	CENTER POINT LARGE PRINT BOOKS	188.54
49797	1/26/2024	CHARTER COMMUNICATIONS NOV	627.38
Previous Year Expense			
49798	1/26/2024	CORE & MAIN LP AUTOREAD SOFTWARE SUPPORT	2,585.52
49799	1/26/2024	DEMCO MISC SUPPLIES	669.49
49800	1/26/2024	EHLERS AND ASSOCIATES INC 2023 DISCLOSURE REPORTING	850.00
Previous Year Expense			
49801	1/26/2024	FOX WEST REGIONAL SEWERAGE COMMISSION DEC WASTE DISPOSAL	78.78
Previous Year Expense			
49802	1/26/2024	HAWKINS WATER TREATMENT GROUP AZONE & LPC-AM	440.55
49803	1/26/2024	JACOB HOELZEL BOOTS	150.00
49804	1/26/2024	KITZ & PFEIL INC BLADE SHARPEN	62.93
Previous Year Expense			
49805	1/26/2024	LEAGUE OF WIS MUNICIPALITIES 2024 DUES	1,384.12
49806	1/26/2024	LEO'S SERVICE OIL & FILTER 2019 FORD F-250	144.72

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
49807	1/26/2024	MCMAHON ASSOCIATES INC	20,368.00
Previous Year Expense		WATER RO ADDITION PHASE 12, 14, 16	
49808	1/26/2024	MENARDS - OSHKOSH SUPPLIES	680.95
49809	1/26/2024	MIDWEST SALT INDUSTRIAL COARSE WELL #1	3,879.40
49810	1/26/2024	MONROE TRUCK EQUIPMENT PLOW CYLINDERS	1,384.63
49811	1/26/2024	OFFICE ENTERPRISES INC ADMIN PORTION INK CARTRIDGE	194.44
49812	1/26/2024	PEI	25.00
Previous Year Expense		DEC BILL	
49813	1/26/2024	PENWORTHY COMPANY LLC BOOKS	1,366.37
49814	1/26/2024	QUILL OFFICE SUPPLIES	89.76
49815	1/26/2024	REFE BAIVIER LIM MUZA SUNDET & DUNHAM SC COURT COSTS	1,230.00
Previous Year Expense			
49816	1/26/2024	RIESTERER & SCHNELL INC WIRE HARNESS FOR SKID STEER	309.81
49817	1/26/2024	SERVICE MOTOR COMPANY WORM GEAR CLAMP	249.96
49818	1/26/2024	STATE OF WISCONSIN COURT FINES & Surcharges COURT COSTS/SURCHARGES	338.56
Previous Year Expense			
49819	1/26/2024	VILLAGE OF WINNECONNE VILLAGE UTILITY WTR & SWR	8,977.98
Previous Year Expense			
49820	1/26/2024	VON BRIESEN & ROPER S.C. GENERAL PERSONNEL MATTERS	756.00
Previous Year Expense			
49821	1/26/2024	WI DEPT OF JUSTICE - TIME TIME ACCESS/OFFICER SUPPORT	256.50
49822	1/26/2024	WI DEPT OF REVENUE 2023 MUNI FEE FOR ASSESSMENT OF MFG PROP	558.01
49823	1/26/2024	WI MUNICIPAL COURT CLERK ASSOCIATION DUES	45.00
49824	1/26/2024	WINNEBAGO COUNTY TREASURER SURCHARGES	110.00
Previous Year Expense			
49825	1/26/2024	WINNECONNE NEWS BD MINUTES	220.85

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
49826	1/26/2024	WINNECONNE POYGAN FIRE DISTRICT 1ST INSTALL 2024	46,112.55
49827	1/26/2024	WINNEFOX AUTOMATED LIBRARY SERVICE 2024 FEE	18,543.38
49828	1/26/2024	WINNEFOX LIBRARY SYSTEM OVERDRIVE COLLECTION POOL	3,961.71
49829	1/26/2024	WOODEYES HOLIDAY PARTY	702.87
Previous Year Expense			
49830	1/26/2024	ZARNOTH BRUSH WORKS, INC. DISPOS. GUTTER BROOM, ELGIN THREAD ZARN.	369.50
V7497	1/12/2024	ANGELL, JESSE Manual Check Pay period 12/23/2023 to 01/05/2024	1,232.25
V7498	1/12/2024	DOBBERSTEIN, JULIE Manual Check Pay period 12/23/2023 to 01/05/2024	151.14
V7499	1/12/2024	FLUETTE, JAMES Manual Check Pay period 12/23/2023 to 01/05/2024	2,101.83
V7500	1/12/2024	FULLER, LOGAN Manual Check Pay period 12/23/2023 to 01/05/2024	2,906.96
V7501	1/12/2024	GLUBKA, MELIA Manual Check Pay period 12/23/2023 to 01/05/2024	698.40
V7502	1/12/2024	HALL, LISA Manual Check Pay period 12/23/2023 to 01/05/2024	732.60
V7503	1/12/2024	HOELZEL, JACOB Manual Check Pay period 12/23/2023 to 01/05/2024	1,344.60
V7504	1/12/2024	HONER, BENJAMIN Manual Check Pay period 12/23/2023 to 01/05/2024	1,755.18
V7505	1/12/2024	JOHNSON, MARK Manual Check Pay period 12/23/2023 to 01/05/2024	379.12
V7506	1/12/2024	KELM, ADAM Manual Check Pay period 12/23/2023 to 01/05/2024	1,563.30
V7507	1/12/2024	LALUZERNE, DANIELLE Manual Check Pay period 12/23/2023 to 01/05/2024	481.79
V7508	1/12/2024	LUKER, DUANE Manual Check Pay period 07/08/2023 to 01/05/2024	233.58
V7509	1/12/2024	MANKIEWICZ, ALLEN Manual Check Pay period 12/23/2023 to 01/05/2024	2,135.89
V7510	1/12/2024	MASHAK, BENJAMIN Manual Check Pay period 12/09/2023 to 01/05/2024	264.89

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V7511	1/12/2024	MATSCHÉ, JULIANNE	1,773.59
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7512	1/12/2024	O'NEAL, AMANDA	1,500.20
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7513	1/12/2024	REINHARD, CHAD	487.60
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7514	1/12/2024	RYF, CONNOR	264.89
	Manual Check	Pay period 12/09/2023 to 01/05/2024	
V7515	1/12/2024	SAURIOL, BEN	2,099.70
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7516	1/12/2024	SCHAEFER, EMMAUS	688.37
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7517	1/12/2024	SCHELL, MARA	770.94
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7518	1/12/2024	SCHMOKER, SUZANNE	1,118.26
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7519	1/12/2024	SORENSEN, KYLE	1,674.56
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7520	1/12/2024	STEINER, JACQUELINE	466.70
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7521	1/12/2024	STEPHENS, JOHN	481.79
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7522	1/12/2024	TIPLER, LINDA	597.25
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7523	1/12/2024	WASINGER, ANN	1,258.66
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7524	1/12/2024	WASINGER, COREY	777.94
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7525	1/12/2024	WYSSBROD, DYLAN	264.89
	Manual Check	Pay period 10/14/2023 to 01/05/2024	
V7526	1/12/2024	ZAMZOW, MICHAEL	1,677.78
	Manual Check	Pay period 12/23/2023 to 01/05/2024	
V7527	1/26/2024	ANGELL, JESSE	1,232.26
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7528	1/26/2024	DOBBERSTEIN, JULIE	399.95
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7529	1/26/2024	FLUETTE, JAMES	2,101.83
	Manual Check	Pay period 01/06/2024 to 01/19/2024	

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V7530	1/26/2024	FULLER, LOGAN	2,210.96
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7531	1/26/2024	GLUBKA, MELIA	456.72
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7532	1/26/2024	HALL, LISA	732.60
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7533	1/26/2024	HOELZEL, JACOB	1,591.25
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7534	1/26/2024	HONER, BENJAMIN	1,755.18
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7535	1/26/2024	JOHNSON, MARK	526.07
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7536	1/26/2024	KELM, ADAM	1,563.30
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7537	1/26/2024	LALUZERNE, DANIELLE	1,190.41
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7538	1/26/2024	MANKIEWICZ, ALLEN	2,480.89
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7539	1/26/2024	MATSCHKE, JULIANNE	1,773.59
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7540	1/26/2024	O'NEAL, AMANDA	1,500.20
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7541	1/26/2024	PAVLIK, DAVID	184.70
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7542	1/26/2024	REINHARD, CHAD	487.60
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7543	1/26/2024	RYF, CONNOR	177.32
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7544	1/26/2024	SAURIOL, BEN	2,099.70
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7545	1/26/2024	SCHAEFER, EMMAUS	1,088.41
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7546	1/26/2024	SCHELL, MARA	713.30
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7547	1/26/2024	SCHMOKER, SUZANNE	749.21
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7548	1/26/2024	SORENSEN, KYLE	1,674.56
	Manual Check	Pay period 01/06/2024 to 01/19/2024	

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V7549	1/26/2024	STEINER, JACQUELINE	303.83
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7550	1/26/2024	TIPLER, LINDA	507.11
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7551	1/26/2024	WASINGER, ANN	1,258.66
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7552	1/26/2024	WASINGER, COREY	1,034.48
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7553	1/26/2024	WYSSBROD, DYLAN	177.32
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
V7554	1/26/2024	ZAMZOW, MICHAEL	1,514.07
	Manual Check	Pay period 01/06/2024 to 01/19/2024	
		Grand Total	2,650,108.33

POOLED CASH

ALL Checks

Posted From: 1/01/2024 From Account:
Thru: 1/31/2024 Thru Account:

	Amount
Total Expenditure from Fund # 101 - GENERAL FUND	1,550,514.78
Total Expenditure from Fund # 209 - TAX INCREMENT DISTRICT #6	60,955.39
Total Expenditure from Fund # 211 - TAX INCREMENTAL DISTRICT #8	40,534.95
Total Expenditure from Fund # 212 - ARPA SPECIAL REVENUE	132,606.35
Total Expenditure from Fund # 219 - LIBRARY STATE INV POOL DONATIO	726.22
Total Expenditure from Fund # 230 - SOLID WASTE/ RECYCLING	25,027.80
Total Expenditure from Fund # 301 - DEBT SERVICE	141,020.00
Total Expenditure from Fund # 601 - WATER UTILITY FUND	621,713.28
Total Expenditure from Fund # 602 - SEWER UTILITY	74,408.39
Total Expenditure from Fund # 603 - STORMWATER UTILITY	2,601.17
Total Expenditure from all Funds	2,650,108.33



VILLAGE OF WINNECONNE

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MINUTES

VILLAGE BOARD

Thursday, January 18, 2024 @ 12:00 pm
Village Board Room, 30 South First Street

Called to order by President Boucher at 12:02 pm

Roll Call: Foster-absent, Witzke-present, Kubasta-absent, Girouard-absent, Olson-present, Bouras-present, Boucher-present

Administrator Fuller also present

Pledge of Allegiance recited in unison

Regular Business

Winneconne Poygan Fire District Recommendation for Fire Chief

Motion by Witzke second by Bouras to approve the Fire Commission to continue pursuing Assistant Chief Kevin Allcox as the appointed Fire Chief effective June 1, 2024

Motion passes by voice vote 4-0-0

Adjourn

Motion by Olson second by Witzke to adjourn

Motion passes by voice vote 4-0-0

The Winneconne Municipal Center is accessible to the physically disadvantaged. If special accommodations are necessary, please contact the Village Hall at 920-582-4381 and we will make every effort to accommodate the requests.

Notice of this meeting was posted at the following locations: Village Hall, 30 S. 1st St., Winneconne, Premier Bank, 927 Main St. Winneconne, Winneconne Post Office, 34 S. 2nd St., Winneconne, and the Village website on Wednesday, January 17, 2024, approximately 11:00 am.

VILLAGE OF WINNECONNE
30 S 1st Street, Winneconne, WI 54986

MEETING MINUTES

BEAUTIFICATION COMMITTEE
January 11, 2024

5:30 p.m.

Beautification Committee meeting was called to order at 5:30 pm By Brenda Kubasta, Chair

Roll Call: Present: Lori Oliphant, Eric Gilgenbach, Brenda Volkman, Laura Broderick, and Brenda Kubasta; Absent: Joanne Loy

Public Participation: None

Communications: None

Approve Minutes: Motion by L. Oliphant and seconded by B. Volkman to approve the November 9, 2023 minutes. Carried by voice vote 5-0

Old Business:

- **Financials**
 - Brenda V. provided a spreadsheet on the committee's petty cash

- **Old Business**
 - Winter décor take down is scheduled for Saturday, 1/20 at 9 am
 - Winter banners – need to get more information from Public Works
 - Should be the same number of Winter to Summer banners
 - Public Works found some old banners – what are they?
 - Need to check on 2024 Annual Boat Trailer parking stickers and mail to: Mike Schroeder

- **New Business**
 - Hanging planter idea – TABLED
 - Building Mural – TABLED
 - Bridge lights- need to research

Next Meeting Date: Thursday, February 8, 2024 at 5:30 pm

Meeting Adjourned: Motion by L. Oliphant, seconded by L. Broderick at 6:00 pm; all Ayes.

Village of Winneconne Approved 2/8/2024

Attest: Brenda Kubasta, Chairperson

January 2, 2024, Fire Business Meeting Minutes

Drawing winners: Dave Pritzl, Josh LaMarche, Todd Nagler

The January Fire Business Meeting was called to order by Chief Ryan Krings. Mark Palacek was recognized for his 20 plus years of service to the department and was presented with his Fire helmet as his retirement award. Thank you Mark for your many years of service. The December meeting minutes were read, a motion was made by Pete Anderson and seconded by Nate Edelbeck to accept the minutes as read, motion carried.

Budget report reviewed with members, see attached document. Village Fireman and Fundraiser Accounts have been dissolved and the money has been transferred to another account with the money designated specifically.

Correspondence: A Thank you letter was received from the Henke family for responding to a shed fire at their residence. A donation was received from Springbrook Pit Stopper Snowmobile club for \$250, a motion was made by Pete Anderson and seconded by Brad Hanson to place the donation in the Equipment fund for ice rescue equipment. A \$150 donation was received from the Olson family, Josh LaMarche made a motion and seconded by Nate Edelbeck to place the donation in the Equipment fund as well, both motions carried.

Certifications: Fire Fighter 1 Class will be starting tomorrow at FVTC, Brad Augsburger will be participating. Emergency Service Instructor class will be starting 1/18 in Green Bay, Josh LaMarche and Dylan Krings will be attending.

Committee Reports:

Health and Safety: Nothing to report.

Training: Shore based water rescue will be the Training for January. Bennett Krings and Ryan Michaud will be instructing. See the Training Master schedule in FireWorks for details for 2024 Training.

Fire Prevention: Fire Inspections are complete for 2023.

Nothing to report in **Maintenance.** Ladder testing is complete for 2023, Chief will do 2024 ladder testing this coming February.

Operations: Nothing to report

EMS: O2 filling contract with Airgas through OFD will remain the same at this time with WPFd being on their account. WPFd will continue to drop off bottles to be filled, currently there is a one-month lag time for bottle turnover.

Fundraising: Chicken Fun Night is January 31; donations should be to the station by Saturday January 27th. Please sign up on the donation list. On Tuesday January 30th paddle

wheel packages will be set up. Set up at the Fin will be Wednesday afternoon at 2 pm instead of the morning. Wear department apparel night of and continue to sell tickets as well.

Promotional: Nothing to report

Bylaws: Nothing to report

Officers: Nothing to report

Old Business: Training Center Building Update; Travis Murray asked if anyone had any ideas for interior design, if so, discuss with him.

Grants: AFG grant closed out; awaiting confirmation. Compeer Financial grant closed recently as well.

Fire Chiefs: Assistant Fire Chief Ed Quigley will ask at the next meeting about a Mavis box for change of quarters keys at the next meeting.

New Business: Situational reports: The County did approve leasing a boat from Thousand Island Air Boats for the winter ice season.

Fire Commission meeting is Monday January 8, 2024, at 6:30 pm. WPFD has not yet received the \$5000 from ARPA funds from Village of Winneconne. A Letter will be provided from the Chief at the Fire Commission meeting requesting money be distributed as voted on to cover the purchases requested.

Promotional Committee Elections: Sarah Zeinert has been recommended as the new EMS Lieutenant for EMS effective today 1/2/2024. Recommendation was accepted by the Chief. A recommendation for the new Fire Chief will be shared with the Fire Commission members at the upcoming Board meeting based on the recent interviews.

Officer Promotional committee members Brad Hanson, Ryan Michaud and Matt Mathison's have completed their term. Nominations for new Promotional committee members include Alissa Murray, Matt Mattison, Brad Hanson, and Ryan Michaud. A ballot will be created by Chief Krings. Voting will take place at the February meeting.

Equipment: 4 new CO detectors were purchased, labeled and placed on the apparatus and in the drawer in the alcove.

Reminder if an injury occurs while on a call, in any form (laceration, scratch, back injury, etc) please fill out Injury Reports-3 forms which are located in FireWorks library under WPFD documents or speak with any Officer. State Workmans Comp form is most important.

Run reports reviewed.

Total calls for 2023: 431 (273 EMS)

**Motion made by Pete Anderson, seconded by Pauline Harper to adjourn the meeting.
Motion carried.**

Meeting adjourned at 8:03 pm

Respectfully submitted: Michelle Eigner

Approved 2/6/24



VILLAGE OF WINNECONNE

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30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381
www.winneconnewi.gov

MINUTES

Historic Preservation Committee

Monday December 11, 2023, 6:00pm

Village Hall upstairs meeting Room, 31 South Second Street

Call to Order

Roll Call—Olson, Eiler, Livingstone, Elmer, Ahrens and Stelzner present at 6:00pm. Schroeder absent.

Regular Business

Approval of Minutes— Motion by Eiler, second by Elmer to approve September Committee minutes, all ayes

Public Participation—none

Communications—none

Financial Report —none

Old Business —Eiler explained that we need to send in the application for the Historical marker at Pioneer Cemetery to the State, with the required fee. They will approve the wording and invoice us for the sign. Motion by Olson second by Ahrens to have Eiler send in the application and fee to the State for the sign, all ayes.

Looking at funding, the Winneconne Historic Society currently has approximately \$1300 to go towards the funding of the sign. Several donors were identified, and members will be contacting them. Eiler will be forwarding an email that the Winnebago County Geological Society issued a check to the Village for \$100 as a donation towards the sign. Olson will contact the Piggly Wiggly about the round-up program.

Olson met with Public Works, and they will install the sign when we get it.

New Business - none

Follow-up- Eiler to send application with help from Stelzner. Olson to contact Piggly Wiggly. All members to look and contact possible donors.

Confirm next meeting date: Monday February 12, 2024 at 6:00pm

Adjourn Motion by Eiler 2nd by Elmer to adjourn 6:31p

Submitted Paul Olson, secretary

Approved 02-12-2024

RTD Authorization: 24-0085/WN - Request to Disturb Uncatalogued Burial Site: BWN-0029

taylor.lambrigger@wisconsinhistory.org

From: taylor.lambrigger@wisconsinhistory.org

To: janet_eiler@yahoo.com

Wed, Feb 7 at 11:05 AM

Dear Janet Eiler,

Based on the information you have provided for WHS #24-0085, Request to Disturb Uncatalogued Burial Site: BWN-0029, we authorize the proposed ground disturbing activities within the uncatalogued boundaries of the above-referenced burial site pursuant to the provisions of Wis. Stats. §§ 157.70 (4) and Wis. Admin. Code § HS 2.04 (4) and according to the provisions provided below.

- Your Authorization to conduct these activities shall be valid for a period of one year from the date of this notice.

Based on the information provided, we do not believe that monitoring or other archaeological surveys for the proposed project is warranted.

If, during the proposed ground disturbing activity, you encounter human remains, you must stop work at that location and contact our office immediately for further coordination, and, in the event that human remains must be excavated and analyzed, for negotiation and execution of an appropriate contract.

Any deviation from the plans described in your submittal materials that may occur within the uncatalogued boundaries of the burial site and involves ground disturbing activity must be described in writing and forwarded to this office for further review and authorization. Such modified work is not covered or authorized by this letter.

Please let me know if you have any questions.

Sincerely,
Taylor Lambrigger
Burial Consultation Coordinator
State Historic Preservation Office

Wisconsin Historical Society
816 State Street, Madison, WI 53706
608-264-6464
taylor.lambrigger@wisconsinhistory.org

Wisconsin Historical Society
[Collecting, Preserving, and Sharing Stories Since 1846](#)

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday January 8th, 2024

Meeting called to order by Library Board President Jeff Jensen at 5:29pm

The meeting was held in person inside of the Village of Winneconne Municipal Center inside the Winneconne Public Library.

Roll Call

Members Present in person: Jeff Jensen, Tom Snider, Natalie Pingel, Dana Jerabek and
Stephanie Bongert

Absent: Colleen Kutchin and Gary Witzke(excused).

Consent Agenda

Motion by Snider to approve the Consent Agenda Minutes

Second: Bongert

Vote: Bongert-yes
Jerabek-abstain.
Pingel-yes
Snider-yes
Jensen-yes

Motion carried.

Director Report:

Amanda discussed the many winter reading programs that the library is putting on for all ages. Hoops with the Herd, Yeti to Read, Disney on Ice and the new teen and adult reading program, Read Yourself to Wellness.

Amanda also informed the board that Mara and Jackie have been tackling digitizing all library board packets. They will be saved onto the Cloud and on a backup hard drive.

Enter Closed Session per WI State Statutes Section 19.85(1)(c) to discuss the Annual Performance Review of the Library Director at 5:37pm

Motion by Bongert to Enter Closed Session

Second: Snider

Vote: Bongert-yes
Jerabek-yes
Pingel-yes
Snider-yes
Jensen-yes

Motion carried.

Re-Enter Open Session 6:13pm (Dana Jerabek excused from meeting at 6:04pm)

Motion by Snider to Re-Enter Open Session

Second: Bongert

Vote: Bongert-yes

Jerabek-yes

Pingel-yes

Snider-yes

Jensen-yes

Motion carried.

Discuss Action Plan for Time Director is on Vacation

Amanda informed the board that she will be on vacation April 4th-15th, 2024. Jackie will also be taking a vacation, but it was worked out so they wouldn't be on vacation at the same time. Linda Tipler will be in charge while Amanda is gone.

TABLED- Discuss Plans for New Strategic Plan

TABLED- Discuss Plans for 2024 Programming

TABLED- Discuss 2024 Goals for Director

The Next Library Board meeting will be on Monday February 12th, 2024.

Items for the Next Meeting:

Discuss Strategic Plan

Discuss 2024 Programming Plans

Discuss 2024 Director Goals

Discuss Library Director Review-Closed Session

Annual Report for 2023

The meeting was adjourned at 6:19pm by Library Board President Jeff Jensen.

Approved 2-12-2024



VILLAGE OF WINNECONNE

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Minutes
PARKS COMMITTEE
February 15th, 2024, 4:00 PM
Village Board Room, 30 South First Street

Call to Order by Chair Trustee Steve Foster at 4:00 pm

Roll Call

Chair – Steve Foster (Present)

Trustee – Brenda Kubasta (Present)

Trustee – Michael Bouras (Present)

Village Administrator – Logan Fuller (Present)

Director of Public Works – James Fluette (Present)

Committee Member - Lani Stanek (Present)

Committee Member - Jordan Dunham (Present)

Committee Member - David Reetz (Present)

Committee Member – John Broderick (Present by phone)

Safe Days - 1640

Approval of Minutes

January 8th, 2024

Motion by Kubasta seconded by Bouras and carried by Voice vote to approve the January 8th minutes as presented.

Public Participation - None

Communications

An E-mail from a resident was shared with the committee expressing their concern about the village considering selling the park next to their house.

Operations Report

Removed 15 ash trees from Lake Winneconne

Removed 3 Ash trees From Marble Park.

Attended January ARPA meeting at the county.

WYDC walk through all buildings and fields.

Old Business

Winnebago county ARPA fund status

Approved at a committee level for \$324,000, now it goes to the full county board on February 27th. Kubasta, Foster, Dunham, Boucher, and Fluette plan to attend.

Lake Winneconne Update – Brad Werner

Committee reviewed and agreed to send out to bid.

Marble Park Development

Pending results of ARPA funds from the county.

Vote/Discuss Public survey for Waterfront property.

Motion by Dunham seconded by Stanek to move forward with the public survey for waterfront park and have reviewed at the next parks meeting.

New Business

Kayak rental station. - tabled

Discuss/vote on no mow/ butterfly garden area. – Tabled

Follow-up

Send letter to board from resident about park – James.

Get a Lake Winneconne map to Doug for the county ARPA meeting. - James

Confirm next meeting date:

February 29th at 4:00pm

Adjourn

Motion by Broderick seconded by Bouras to adjourn at 5:47 pm

DRAFT

VILLAGE OF WINNECONNE
30 S 1st Street, Winneconne, WI 54986

PERSONNEL & FINANCE MEETING MINUTES

January 8, 2024

2:00 p.m.

P&F Committee meeting was called to order at 2:00 pm by Brenda Kubasta, Chair

Roll Call: Miles Girouard, Steve Foster & Brenda Kubasta were present. Also, present were Mike Bouras, Paul Olson

Public Participation: None

Communications: None

Approve Minutes: Motion by Miles Girouard, seconded by Steve Foster to approve the December 11, 2023 minutes, all Ayes.

Old Business:

- o Policy manual – Redline draft was provided, this will be discussed at the next P&F meeting

Financials:

- o Village Treasurer provided the committee copies of checkbook entries and credit cards statements to date, a full report was not available due to end-of year, holidays and taxes
- o ARPA funds were discussed, and an updated spreadsheet will be provided as soon as invoices and details are available. Fire Department asked for an advance on the \$15K previously approved by the board; committee agreed to provide the funds and receive payment confirmation after purchase.
- o Committee discussed AIT quote – A Motion by Miles Girouard, seconded by Steve Foster to approve sending this invoice to the full board for approval, all Ayes. This will be allocated to the relevant department budgets. Possibly looking at ARPA funds to pay this invoice.
- o This was an FYI for the committee - E-Code 360 is \$995 per year

Motion by Steve Foster, seconded by Miles Girouard, all ayes to go into a Recess until Jim Macy arrives.

Motion by Miles Girouard, seconded by Steve Foster, all ayes to return to the Committee meeting in session

Motion by Miles Girouard to enter into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees. Steve Foster seconded, All Ayes

- o Jim Macy joined the meeting, and a discussion was had in regard to Employment Contracts vs. Employment Agreements vs Employee Offer letters.

Motion by Miles Girouard to "Return to open session" seconded by Steve Foster, all AYES

- **Follow-up/Next meeting**
 - Look at Fees (Board to select a committee)
 - Sanitation fees
 - Utility fees
 - Stormwater fees
 - Court fees
 - Ordinance violation fees
 - Discuss having 2 signatures on any contracts over \$5K
 - Discuss remaining ARPA funds

Confirm next meeting date: February 15th @ 2:00 pm

Meeting Adjourned: Motion by Miles Girouard, seconded by Steve Foster at 4:00 pm, all Ayes

Village of Winneconne Approved 2/15/2024

Attest: *Brenda Kubasta*

Brenda Kubasta, Chairperson

Meeting Called to order by President Boucher at 5:00.

Present: Kubasta, Utschig, Maslan and Village President Boucher, Village Administrator Logan Fuller
Foster(absent), Kreuzer(absent), Larson(absent)

-Approval of August 7, 2023 Minutes

Motion by Utschig, 2nd by Maslan all ayes

New Business

Wolf Run

Discussed options to reduce costs on road installation: Asphalt versus Concrete, Standard curb versus California Curb, Eliminating Bike Lane

Motion by Kubasta, Second by Utschig to eliminate the bike lane for Wolf Run. All ayes

Rob & Yvette Robinson would like to merge parcels 1910913 and 1910912 located on 710 Oak St.

Discussion on setbacks and restrictions on garage footage.

Motion to approve Parcels 1910913 and 1910912 to Merge to one by Kubasta, Second by Maslan, all ayes

Switchgear would like to merge parcels 19100060208, 191000602, 19100060210, and 191000605

Motion by Utschig, 2nd by Kubasta to approve merging of parcels and to correct easements on survey map. All ayes

Review Ordinances 580-13 and 580-15

Discussion on verbiage and enforcement of current Commercial District ordinance

Looking for ideas and more information on what other communities have done.

Motion to Adjourn: Kubasta, Utschig 2nd, all ayes at 5:45.



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381
www.winneconnewi.gov

Minutes

PUBLIC WORKS COMMITTEE

February 15th, 2024, 12:00 P.M.

Village Board Room, 30 South First Street

Called to order at 12:00 pm by Chair Miles Girouard

Roll Call

Chair-Miles Girouard - Present
Trustee Steve Foster - Present
Trustee Paul Olson - Present
Village Administrator Logan Fuller - Present
Director of Public Works James Fluette - Present

Safe Days - 1640

Approval of Minutes

January 8th, 2024 – **Motion** by Olson seconded by Foster and carried by voice vote to approve minutes from January 8th as presented.

Public Participation - None

Water Bill Issues None

Communications - None

Operations

McMahon

Discuss/Vote change orders for RO project and transmission line project.

Motion by Foster seconded by Olson and carried by voice vote to approve change order #7 for the electric opener and gate in the amount of \$16,957.

Motion by Foster seconded by Olson and carried by voice vote to approve change order #16 to add a receptacle outside for the condensing units in the amount of \$1554.00.

Motion by Foster seconded by Olson and carried by voice vote to approve change order #17 to install a backup receptacle for the generator in the amount of \$1,537.00.

Motion by Foster seconded by Olson and carried by voice vote to approve change order #18 for level sensor wiring in the amount of \$2991.00.

Discuss/vote on cleaning out water tank under well.

Motion by Foster seconded by Olson and carried by voice vote to approve water tower clean and coat to inspect and clean the water tank below Well #2 prior to start up and to be paid by RO financing if allowed or to be paid for by the water utility.

Motion by Foster seconded by Olson and carried by voice vote to approve change order #1 for \$18,221.25 to Advanced Construction for well #1 to Well # 2 Low pressure transmission line project.

Motion by Foster seconded by Olson and carried by voice vote to approve change order #1 for the 2023 Sanitary Sewer and water main reconstruction in the amount of \$49,295.55.

MCO

Waterworks:

- January 22- Water service line break at Midwest Specialty Products. This was a big break, which resulted in about 168,000 gallons of water being lost. The contractor used a 6"X15" repair sleeve.
- January 22- Water leak was reported on N 4th Ave. After investigating, a homeowner sump pump was pumping into their yard, the homeowner had a pipe burst in basement.
- Upcoming Middle School water service line upgrade. Currently a 4" service line. They need a new 8" service line for their fire protection. The Village would hire a contractor to install two new valves, an 8X8 Tee and an 8" service line valve. The two valves would allow the middle school to have redundancy in the event of a main break between 9th and middle school.
- New water meter installs on going.
- High water bill investigations- Met with customers to discuss their usage and look for leaks.
- Submitted monthly DNR report.
- Monthly distribution bacteriological samples were safe.
- All Digger's Hotline locates are up to date. Received 10 locates which resulted in 3 hours.

Wastewater:

- On January 2 Sabel Mechanical pulled pump 1 and replaced the mechanical seal that had failed. They reinstalled the pump on January 4.
- On January 9 dialer called for an alert condition 3. The UPS failed at Landings Lift Station which created a communication failure alarm. Please see the attached service report for more details.
- On January 18 replaced UPS at Landings Lift Station.
- January 24 resident at 128 S 2nd Ave called in to report a sewer back up. After investigating, we found the issue to be on the resident's side.
- Submitted monthly DNR report.
- Preventative maintenance performed on equipment.
- Weekly visual lift station inspections were completed.
- Cross training in progress with additional MCO employees.

Directors Report

Normal Trash pickup, and compost site 3 times a week.

Christmas tree collection every Friday in January was completed.

5's and cleaning PW shop.

Repaired the rear brake cylinder on the boom lift truck.

Completed the bathroom at the pw garage.

Tree removal at Lake Winneconne Park.

Worked on plow truck 4, leaks and salter motor blew a seal.

Completed vehicle inspections.
Working on fleet management.
Attended WRWA meeting and training on 2-14-24.
Repaired a valve on 2nd Ave and pleasant.

Old Business

Discuss/Vote Mini Storm Ordinance – **Tabled**
Discuss/vote 205 N 7th street assessment. - **Tabled**
Discuss/vote on 8th Ave utility to send out to bid.

Motion by Girouard seconded by Foster and Olson abstained to approve 8th Ave utility rebuild project to be bid.

New Business

Discuss/vote on reworking the apron at 235 N 6th St. - **Tabled**

Discuss/Vote Taking on Sanitary District 3 Inspections.

Motion by Olson seconded by Foster and carried by voice vote to agree in principle to allow the Director of Public Works to inspect sanitary sewer connection for District 3 sanitary, pending a formal agreement by June 1st with the fee of \$100.00.

Discuss/vote assessment policy for asphalt resurface projects. - **Tabled**

Discuss/Vote on Switch Gear watermain and easement.

Motion by Foster seconded by Olson and carried by voice vote to privatize the water main at the property line at Shellbetter properties, the village will add a hydrant and valve at the property line at the cost of the water utility.

Follow-up from Last meeting

Look at a manhole on enterprise drive.
Look at kwik trips water service application.
Add Tabled items to March Agenda

Confirm next meeting date:

March 12th at 12:00pm

Adjourn

Motion by Foster seconded by Olson and carried by voice vote to adjourn at 2:02pm

Village of Winneconne
Public Safety Committee

Minutes

January 11th, 1Pm 2024 Village Board Room

Call to Order: The meeting was called to order at 1:00pm by Chairman Witzke. Present were Trustee Kubasta, Trustee Girouard, and Chief Sauriol

Public Participation: None

Communications: None

Approve December 11, 2023, PSC meeting minutes: Chairman Witzke motioned to approve, Trustee Kubasta second it. All ayes.

Old Business

Chief Sauriol gave a year end briefing of how the 2023 Christmas Crusade went and stated there is still over \$9k left in the account. Trustee Girouard suggested we ask the bank to put that money in a CD so it can grow before the next Christmas Crusade starts.

Chief Sauriol stated we are waiting to hear back from the Town of Winneconne about our proposal. The town had a closed session meeting to discuss the proposal.

New Business

Chief Sauriol stated he and Lt. Sorensen are working on the police department's 2023 annual report and it should be done sometime in February.

Chief Sauriol discussed he is looking into the idea of creating an honor guard. Chief Sauriol this will be great for parades and representing the police department at formal events like memorials or funerals.

Chief Sauriol stated he has completed the yearly evals of his staff.

Chief Sauriol stated the new abatement ordinance is working well as there is a house that will be cleaned up once the proper time limit has expired per ordinance. Chief Sauriol stated the abatement ordinance has certain steps to protect property rights and allow for proper due process.

Chief Sauriol stated he is working on getting a police officer contact survey rolling. Chief Sauriol stated he want citizens to give positive and negative feedback about how an officer conducts him or herself on a given contact. Chief Sauriol stated this is to help learn and grow as a team and insure accountability.

Chief Sauriol stated there isn't anything new to discuss with the 2024 budget at this time as it's too early. Chairman Witzke stated he would like to have monthly updates on how the budget is being maintained so everyone can help if something unexpected comes up.

Confirm next meeting date:

February 14th, 4:30pm.

Adjourn:

Motion to adjourn by Chairman Witzke. Seconded by Trustee Girouard. All AYES. Meeting adjourned at 1:20pm.

Approved 02-14-2024

BOARD AGENDA MEMO PAGE:

Title: Approve the Fire Commission recommendation to appoint a new Fire Chief

Description: Need to approve the Fire Commission recommendation to appoint Assistant Chief Kevin Allcox to the position of Fire Chief effective June 1st, 2024.

MOTION/Recommendation: Motion to approve the appointment of Assistant Chief Kevin Allcox to the position of Fire Chief effective June 1st, 2024.

BOARD AGENDA MEMO PAGE:

Title: Amend Ordinance 352-8 JUVENILES TO PROHIBIT VAPING DEVICES

Description: Ordinance 352-8 needs to be updated to make current vaping _____
devices that are used for nicotine and THC and to restrict said devices for anyone
under 21. This will include legal THC for anyone under 21.

MOTION/Recommendation: Consideration and action to amend Ordinance 352-8
to include prohibiting electronic nicotine and THC vape devices for anyone under
21 years of age.

ORDINANCE NO. 2367

AN ORDINANCE AMENDING CHAPTER 352, JUVENILES TO PROHIBIT VAPING DEVICES

The Board of Trustees of the Village of Winneconne do ordain as follows:

Section 1. Section 352-8, is hereby amended to read as follows:

§ 352-8. Purchase, use, and/or possession of tobacco products, electronic smoking devices, and hemp-derived cannabinoid products.

A. Definitions. As used in this section:

CIGARETTE

Has the meaning given in § 139.30(1), Wis. Stats.

DISTRIBUTOR

A person specified under § 139.30(3) or 139.75(4), Wis. Stats.

ELECTRONIC SMOKING DEVICES

Electronic smoking devices include vapes, vaporizers, vape pens, hookah pens, electronic cigarettes (e-cigarettes or e-cigs), e-cigars, e-pipes, and other electronic delivery systems (ENDS), which use an "e-liquid" typically containing nicotine (i.e., the addictive drug found in regular cigarettes and other tobacco products), marijuana, flavorings, and/or other chemicals that produce an aerosol. Users inhale the aerosol from devices, and bystanders breathe in the aerosol that has been exhaled by users of such devices.

Electronic smoking devices are often made to look like conventional cigarettes, cigars, and pipes, as well as everyday items, such as USB flash drives and pens.

The United States Food and Drug Administration (FDA) monitors use in such devices and has noted an "epidemic" of electronic smoking device use by youth.

HEMP-DERIVED CANNABINOID PRODUCTS

Hemp-derived cannabinoid products include:

- cannabinoids other than Delta-9 tetrahydrocannabinol (THC), or an isomer derived from such cannabinoids (including, but not limited to, Delta-8 THC and Delta-10 THC); and

- products containing Delta-9 THC in a concentration of 0.3 percent or less.

IDENTIFICATION CARD

A license containing photograph issued under Ch. 343, Wis. Stats.

JOBBER

Has the meaning given in § 139.30(6), Wis. Stats.

LAW ENFORCEMENT OFFICER

Has the meaning given in § 30.50(4s), Wis. Stats.

MANUFACTURER

Any person specified under § 139.30(7) or 139.75(5), Wis. Stats.

NICOTINE PRODUCT

Has the meaning given in § 134.66(1)(f), Wis. Stats.

NON-TOBACCO CHEWING POUCH OR CHEW

A pouch or chew, containing nicotine, which resembles chewing tobacco or chewing tobacco pouches but is tobacco-free.

RETAILER

Any person licensed under § 139.65(1), Wis. Stats.

SCHOOL

Has the meaning given in § 118.257(1)(c), Wis. Stats.

SUBJOBBER

Has the meaning given in § 139.75(11), Wis. Stats.

TOBACCO PRODUCTS

Has the meaning given in § 139.75(12), Wis. Stats.

VENDING MACHINE

Has the meaning given in § 139.30(14), Wis. Stats.

VENDING MACHINE OPERATOR

Has the meaning given in § 139.30(15), Wis. Stats.

B. Restrictions.

- (1) Except as provided in Subsection **C** below, no person under the age of ~~18~~ 21 may buy or attempt to buy, or possess any cigarettes or tobacco products, falsely represent his or her age for the purpose of receiving any cigarette or tobacco product, or possess any cigarette or tobacco product.
- (2) Except as provided in Subsection **C** below, no retailer may sell or give cigarettes or tobacco products to any person under the age of ~~18~~ 21. A vending machine operator is not liable under this subsection for the purchase of cigarettes or tobacco products from his/her vending machine by a person under the age of ~~18~~ 21 if the vending machine operator was unaware of the purchase.
- (3) A retailer shall post a sign in areas within his/her premises where cigarettes or tobacco products are sold to consumers stating that the sale of any cigarette or tobacco product to a person under the age of ~~18~~ 21 is unlawful under this section or comparable state laws.
- (4) No person may place a vending machine within 500 feet of a school.
- (5) No manufacturer, distributor, jobber, subjobber, or retailer, or their employees or agents, may provide cigarettes or tobacco products for nominal or no consideration to any person under the age of ~~18~~ 21.
- (6) No person under the age of 21 may use or possess an electronic smoking device(s) (including, but not limited to, a vape(s) or vaping device(s)) or a nicotine product(s) (including, but not limited to, a non-tobacco chewing pouch(es) or chew).
- (7) No person under the age of 21 may use or possess a hemp-derived cannabinoid product(s) (including, but not limited to, a product containing Delta-8 or Delta-10).

C. Employment resale exception. A child may purchase or possess cigarettes or tobacco products for the sole purpose of resale in the course of employment during his/her normal working hours if employed by a retailer licensed under § 134.65(1), Wis. Stats.

D. Defense of retailers. Proof of all the following facts by retailer who sells cigarettes or tobacco products to a person under the age of ~~18~~ 21 is a defense to any prosecution for a violation of Subsection **B(2)** above:

- (1) That the purchaser falsely represented that he/she had attained the age of ~~18~~ 21 and presented an identification card;
- (2) That the appearance of the purchaser was such that an ordinary and prudent person would believe that the purchaser had attained the age of ~~18~~ 21;
- (3) That the sale was made in good faith, in reasonable reliance on the identification card and appearance of the purchaser and in the belief that the purchaser had attained the age of ~~18~~ 21.

E. Seizure of tobacco products. A law enforcement officer shall seize any cigarette or tobacco product involved in any violation of Subsection **B** above committed in his/her presence.

F. Penalties.

- (1) A person who commits a violation of Subsection **B(2)**, **(4)** or **(5)** of this section is subject to a forfeiture as determined by Village Board.
- (2) In addition, a court shall suspend any license or permit under § 134.65, 139.34 or 139.79, Wis. Stats., as set forth in § 134.66(4), Wis. Stats.
- (3) Whoever violates Subsection **B(3)** of this section shall pay a forfeiture as determined by Village Board.
- (4) Whoever violates Subsection **B(1)** of this section shall pay a forfeiture as determined by Village Board.
- (5) Whoever violates Subsection **B(6)** or **B(7)** of this section shall pay a forfeiture as determined by the Village Board. Citation amounts shall increase for each subsequent offense.

Section 2. Any person violating the provisions of this Ordinance shall be subject to the penalty as provided therein.

Section 3. The appropriate Village officials are hereby authorized and directed to take such action as is necessary to effectuate the terms of this Ordinance.

Section 4. This Ordinance shall take effect and be in force upon its passage and publication as provided by law.

Adopted this 20th day of February, 2024

VILLAGE OF WINNECONNE

Chris Boucher, Village President

Attest: _____
Ann Wasinger, Village Clerk

BOARD AGENDA MEMO PAGE:

Title: Approve Revised 2024 Budget

Description: Need to approve a revision to the budget including fireworks

MOTION/Recommendation: Motion to approve the revised 2024 Budget

BOARD AGENDA MEMO PAGE:

Title: Consideration and action to allow the Public Works Director to perform the sanitary inspections for district 3.

Description: Sanitary district 3 in the town of Winneconne has asked if the village would take over the inspections of the sanitary connections. The public works director performs the inspections for the village currently. The fee for inspections would be \$100.00.

Recommendation: To agree in principle to allow the Public Works Director of the Village of Winneconne to inspect sewer connections in district 3 pending a formal agreement by June 1st.

Topic: Approve/review Site plans for Highschool parking lot improvements

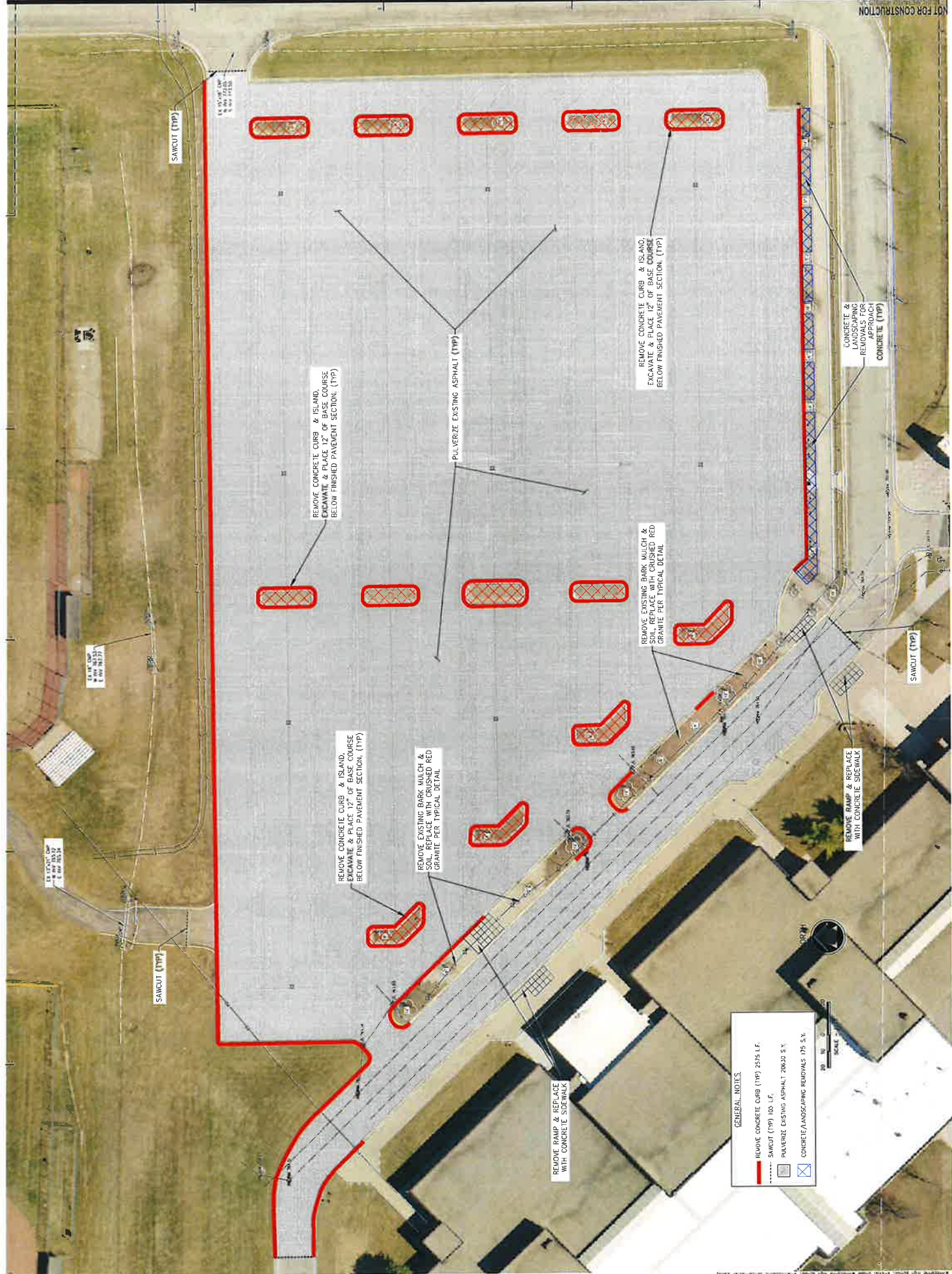
Description: The referendum passed last year in support of a remodel of the middle and high school of Winneconne. Plans to start initial phase of improvements to the current parking lot upon approval will start this summer.

Recommendation: Approval of the proposed site plan and approval to begin work starting this summer.

NOT FOR CONSTRUCTION

Winneconne Community School District
Middle School Renovation

pratt
KLUWERTT RAYSON
ARCHITECTS



- GENERAL NOTES**
- REMOVE CONCRETE CURB (TYP) 2575 L.F.
 - - - - - SAWCUT (TYP) 100 L.F.
 - ▣ PULVERIZE EXISTING ASPHALT 20830 S.Y.
 - ▣ CONCRETE LANDSCAPING REMOVALS 175 S.Y.

REMOVE RAMP & REPLACE WITH CONCRETE SIDEWALK

REMOVE EXISTING BARK MULCH & SOIL, REPLACE WITH CRUSHED RED GRANITE PER TYPICAL DETAIL

REMOVE CONCRETE CURB & ISLAND, EXCAVATE & PLACE 12" OF BASE COURSE BELOW FINISHED PAVEMENT SECTION. (TYP)

REMOVE EXISTING BARK MULCH & SOIL, REPLACE WITH CRUSHED RED GRANITE PER TYPICAL DETAIL

REMOVE CONCRETE CURB & ISLAND, EXCAVATE & PLACE 12" OF BASE COURSE BELOW FINISHED PAVEMENT SECTION. (TYP)

REMOVE CONCRETE CURB & ISLAND, EXCAVATE & PLACE 12" OF BASE COURSE BELOW FINISHED PAVEMENT SECTION. (TYP)

CONCRETE & LANDSCAPING REMOVALS FOR CONCRETE (TYP)

SAWCUT (TYP)

SAWCUT (TYP)

SAWCUT (TYP)

ELEVATION OF CURB 25.00

ELEVATION OF CURB 25.00

ELEVATION OF CURB 25.00

SCALE 1" = 20'

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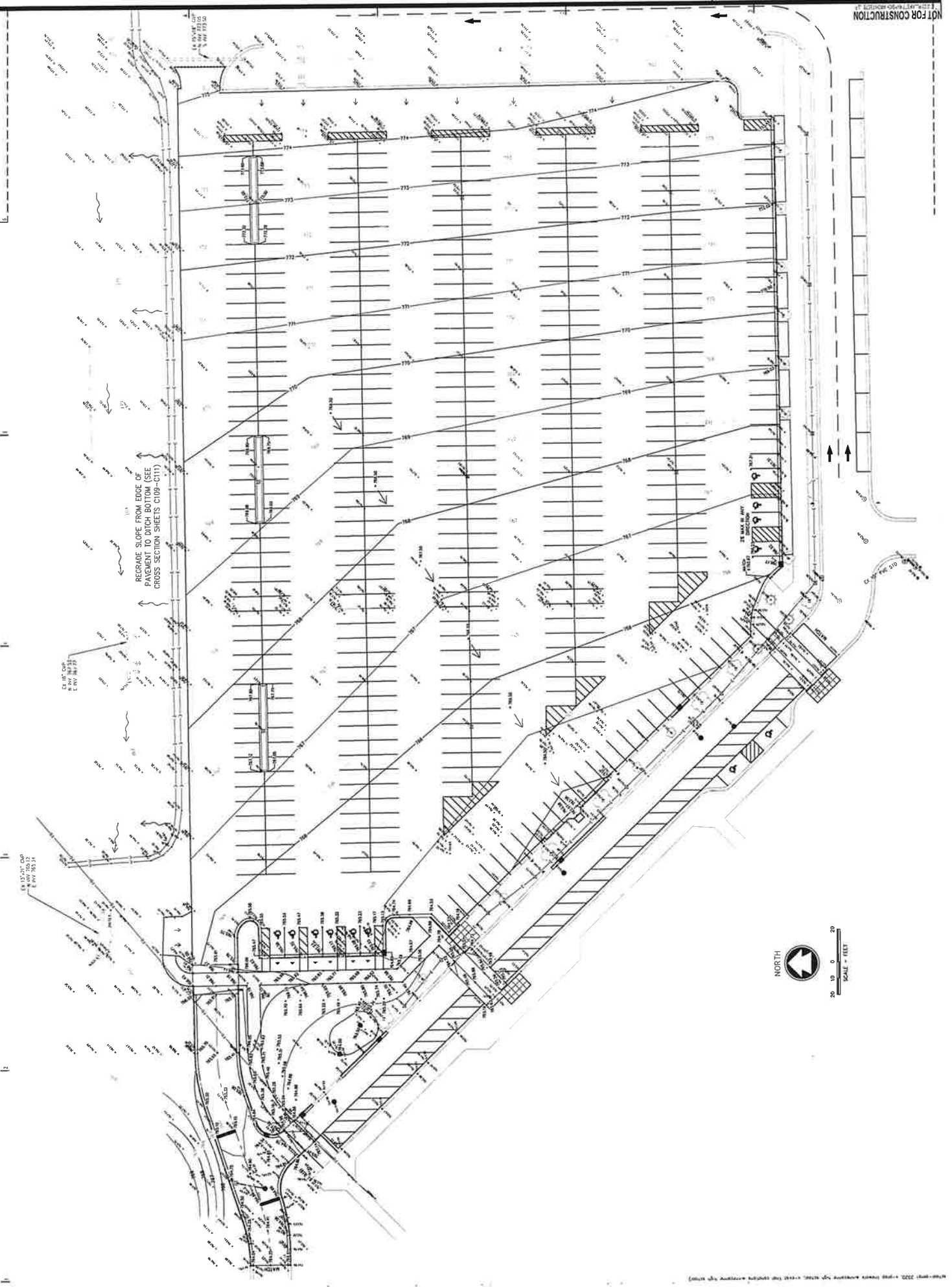
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KLUWERTT RAYSON
ARCHITECTS
1000 WEST WISCONSIN STREET
WINNECONNE, WI 54987
TEL: 920.833.1234
WWW.PRATTARCHITECTS.COM

NOT FOR CONSTRUCTION

Winnecone Community School District
Middle School Renovation

prca
PLUNKETT RAYBACH
ARCHITECTS LLP

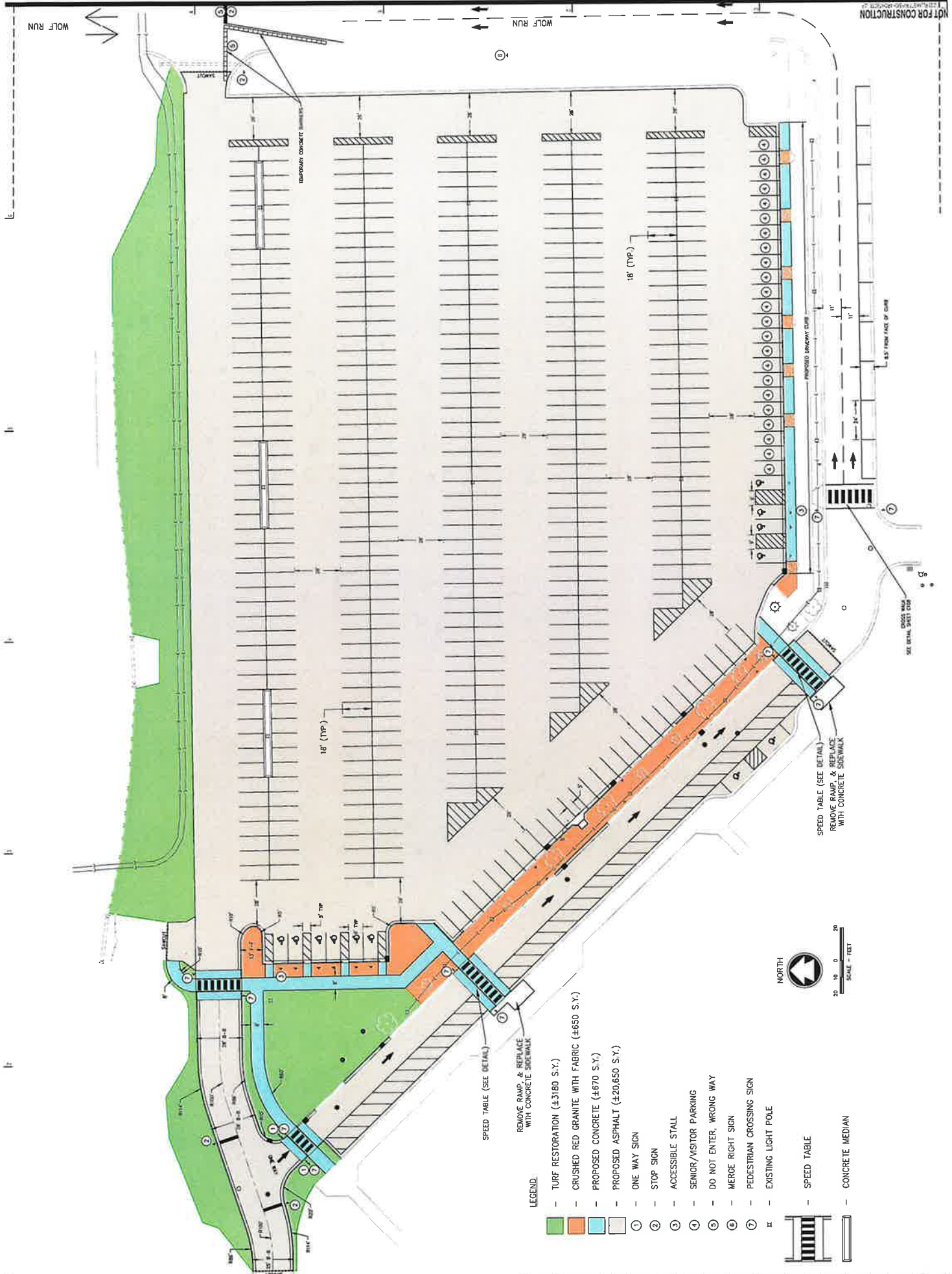
DATE: 08/14/2012
PROJECT: MIDDLE SCHOOL RENOVATION
SHEET: C10



REGRADE SLOPE FROM EDGE OF PAVEMENT TO DITCH BOTTOM (SEE CROSS SECTION SHEETS C109-C111)



SCALE - FEET
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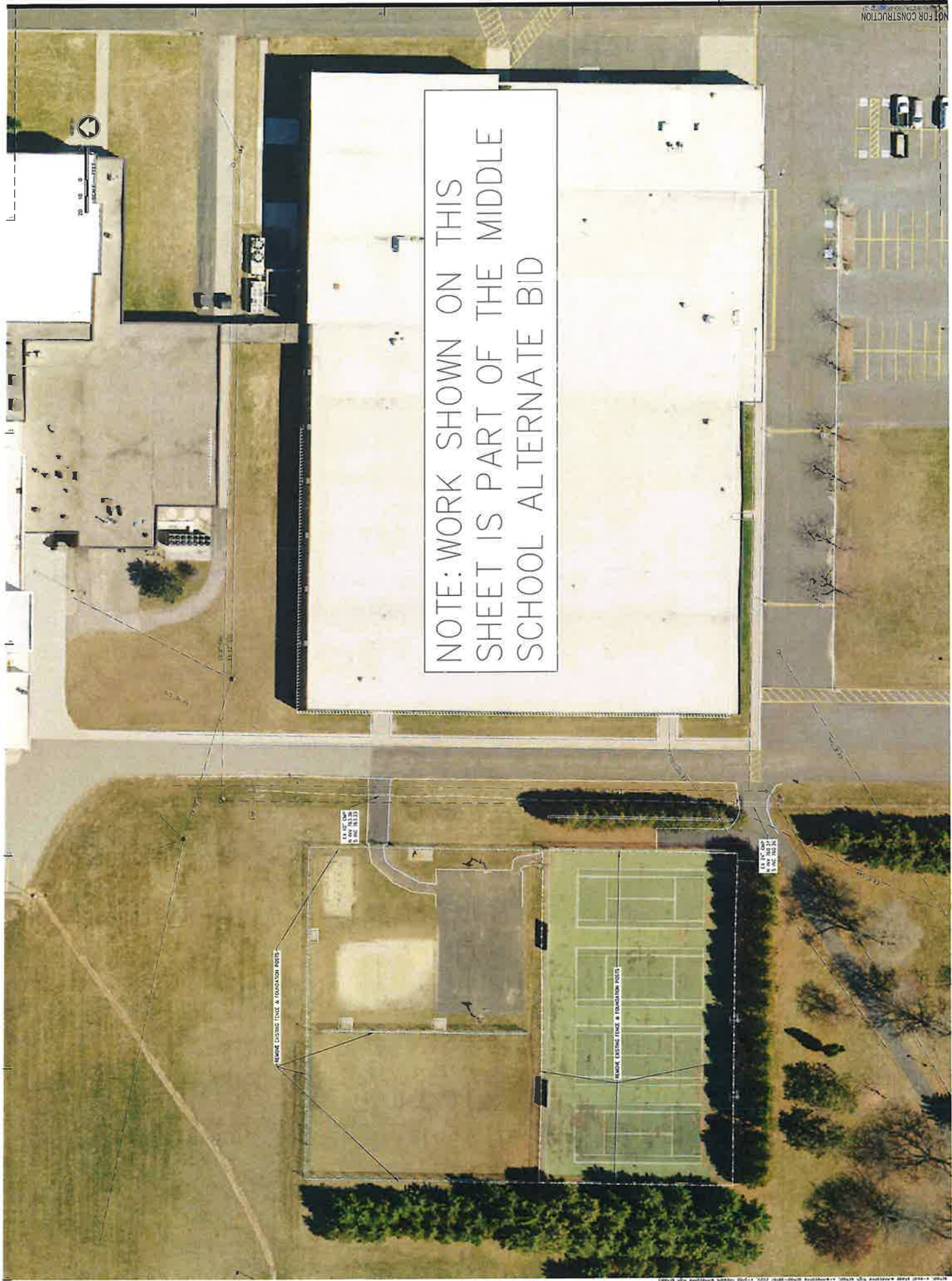
- LEGEND**
- 1 TURF RESTORATION (±3180 S.Y.)
 - 2 CRUSHED RED GRANITE WITH FABRIC (±650 S.Y.)
 - 3 PROPOSED CONCRETE (±670 S.Y.)
 - 4 PROPOSED ASPHALT (±20650 S.Y.)
 - 5 ONE WAY SIGN
 - 6 STOP SIGN
 - 7 ACCESSIBLE STALL
 - 8 SENIOR/VISITOR PARKING
 - 9 DO NOT ENTER, WRONG WAY
 - 10 MERGE RIGHT SIGN
 - 11 PEDESTRIAN CROSSING SIGN
 - 12 EXISTING LIGHT POLE
 - 13 SPEED TABLE
 - 14 CONCRETE MEDIAN



20 10 0 20
 SCALE - FEET

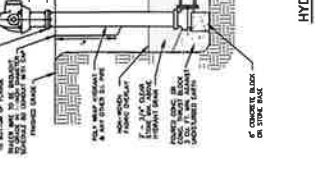
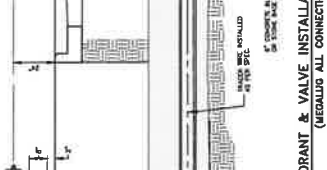
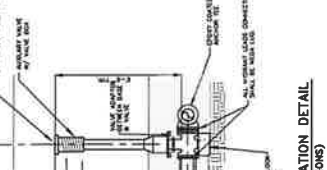
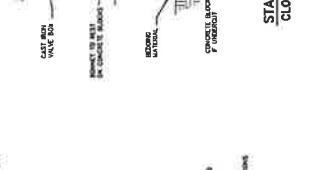
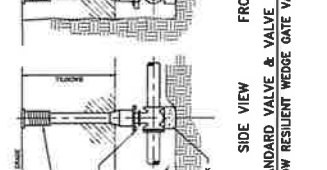
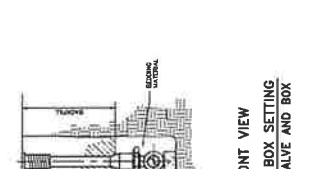
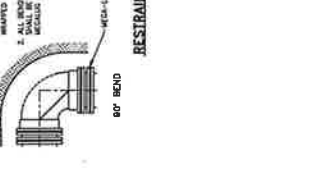
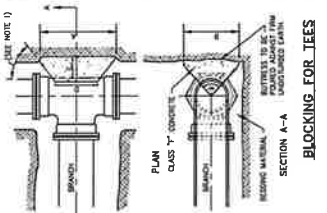


NOTE: WORK SHOWN ON THIS SHEET IS PART OF THE MIDDLE SCHOOL ALTERNATE BID



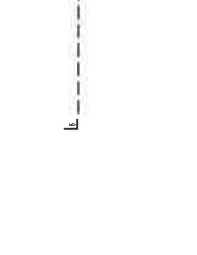
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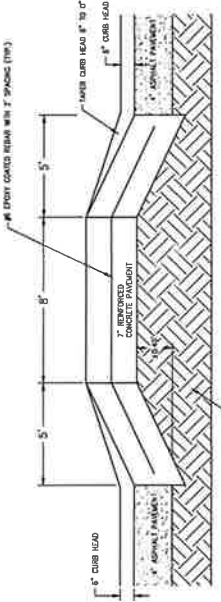
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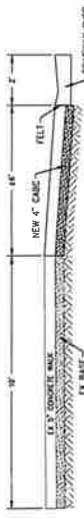
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50	12"	12"	12"

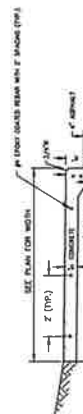




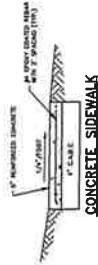
SPEED TABLE DETAIL



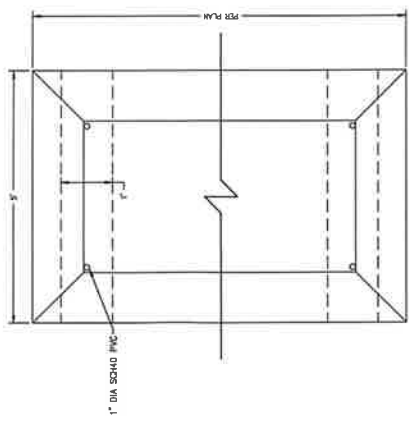
NEW RAMP TO EXISTING WALKWAY



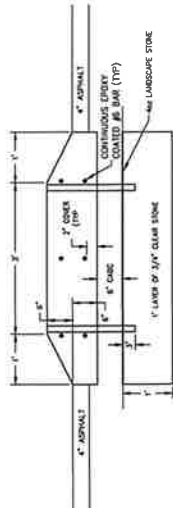
THICKENED EDGE CONCRETE SIDEWALK



CONCRETE SIDEWALK



PLAN VIEW



PROFILE VIEW

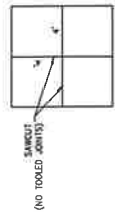
CONCRETE MEDIAN



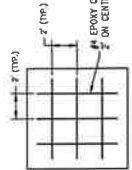
TYPICAL LANDSCAPED SECTION



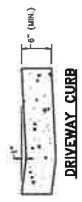
TYPICAL CRUSHED RED GRANITE LANDSCAPED SECTION



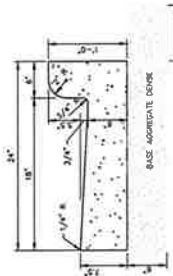
8' WIDE CONCRETE SIDEWALK



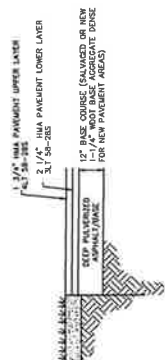
TYPICAL CONCRETE SIDEWALK REBAR REINFORCEMENT GRID



DRIVEWAY CURB



CURB AND GUTTER DETAIL



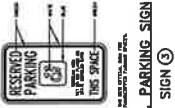
PARKING LOT PAVING DETAIL



SIGN 1



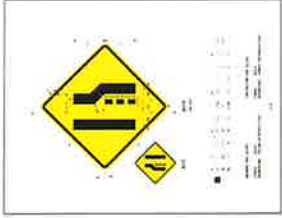
SIGN 2



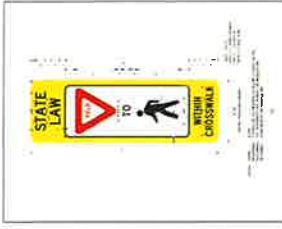
H.C. PARKING SIGN
SIGN 3



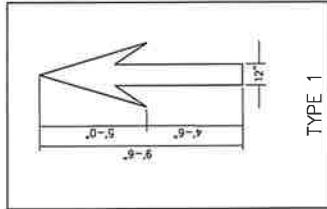
SIGN 4



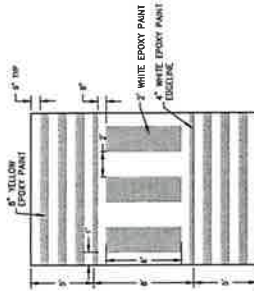
SIGN 5



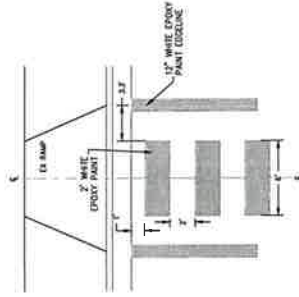
SIGN 6



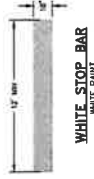
DOT TURN ARROWS
FROM DOT 15007-3
WHITE PAINT



SPEED TABLE STRIPING DETAIL



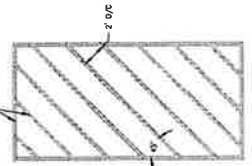
TYPICAL CROSS WALK DETAIL



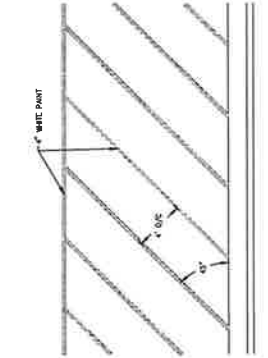
WHITE STOP BAR
WHITE PAINT



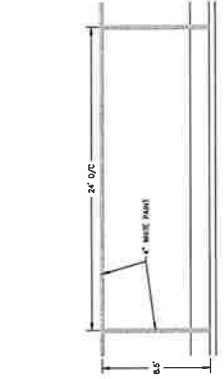
HANDICAP LOGO FOR STALL



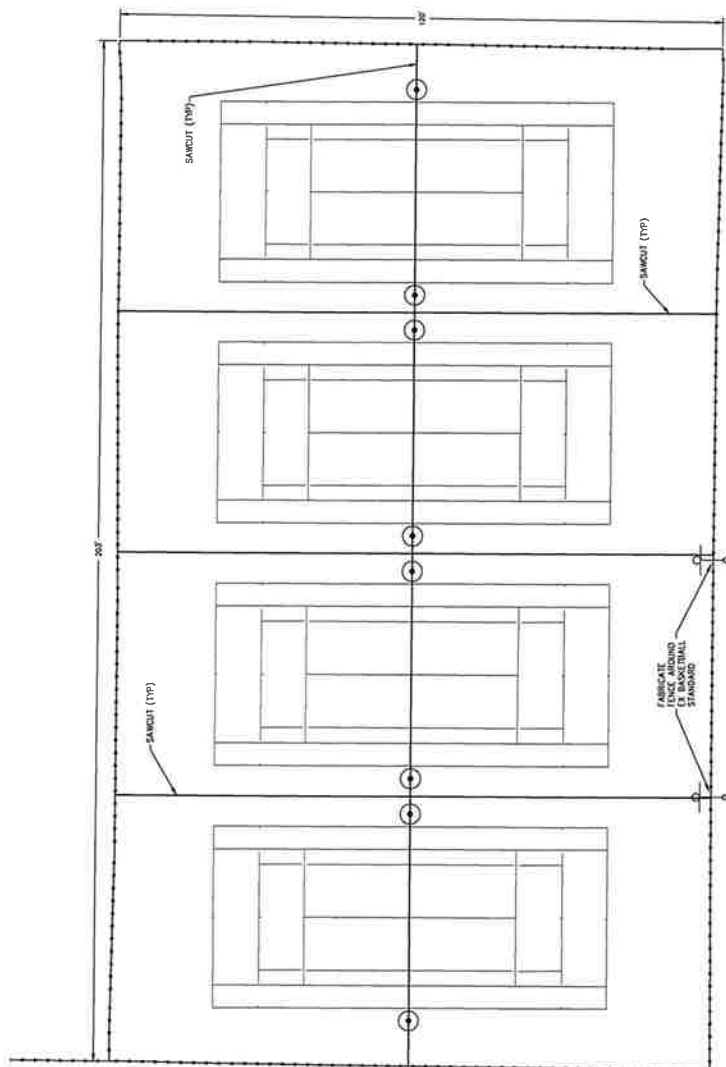
TYPICAL CROSS HATCH DETAIL
AREA OF ACCESSIBLE ZONE



TYPICAL CROSS HATCH DROP OFF ZONE



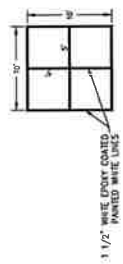
TYPICAL PARALLEL PARKING STALL



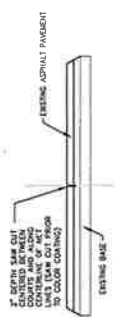
TENNIS COURT SAWCUT DETAIL

TENNIS COURT/PROFESSIONAL COURT SURFACE SPECIFICATIONS

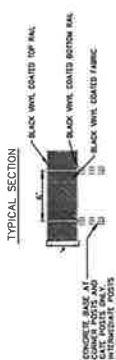
1. REMOVE ALL NECESSARY LAWN, EQUIPMENT, AND MATERIAL FOR THE COURT COATING AND STRIPING OF THE ABOVE ARE. AREA IS APPROXIMATELY 21,534 SF. WORK TO INCLUDE:
 1. REMOVE EXISTING ASPHALT TENNIS COURT SURFACE (118' X 60')
 2. SAWCUT 500 L.F. OF 3" X 1/2" EXPANSION JOINTS UNDER NET LINES AND BETWEEN COURTS PER PLANS.
 3. THOROUGHLY PRESSURE WASH COURT WITH A 4,000 PSI WASHER TO REMOVE ALL EXISTING GRIT AND DEBRIS.
 4. SEAL DRIVE PAVEMENT WITH FIRST COAT OF BLACK LAYDOWN. INSTALL INTERLOCKING (A FLEXIBLE SAND FILLED BINDER/FILLER/TREXURE COURSE).
 5. MARK LOW SPOTS AND LEVEL SURFACE (LOW SPOTS) AS NECESSARY WITH LAYDOWN. LEVEL BINDER (A HIGH STRENGTH ACRYLIC LATEX BINDER) TO BE APPLIED TO THE ENTIRE COURT SURFACE.
 6. BINDER SAND DOWN ALL DEEP PATCH AREAS AFTER DRYING IF NEEDED TO ELIMINATE HIGH SPOTS.
 7. 1,000 COATS. SAND AND 1/2" (1/4" SAND AND 1/2" SAND) ARE REMAINS LOW SPOTS.
 8. SEAL PAVEMENT WITH SECOND COAT OF BLACK LAYDOWN. BINDER/FILLER/TREXURE COURSE. COLOR TYPICAL COURSE WITH SAND. (GRADE APPROVED)
 9. SEAL PLAYING AREA PAVEMENT WITH TWO COATS OF DARK GREEN LAYDOWN COURSE. (GRADE APPROVED)
 10. SEAL PLAYING AREA PAVEMENT WITH TWO COATS OF DARK GREEN LAYDOWN COURSE. (GRADE APPROVED)
 11. MARK, PRIME AND PAINT 3" WHITE LINES FOR FOUR (4) TENNIS COURTS PER SHEETS AND DOUBLES TENNIS PLAT.
 12. MARK, PRIME AND PAINT 2" BLACK LINES FOR TABLE TOP 1-43' PROFESSIONAL COURTS.
 13. (1) FILLING ALL PATCH AREAS TO FINISH.



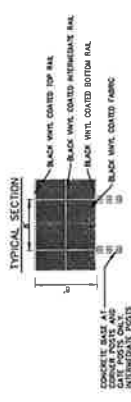
FOURSQUARE



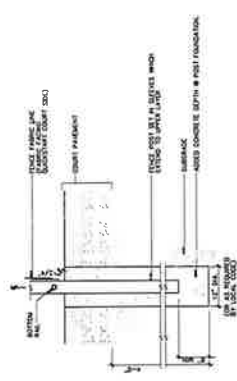
COURT SAWCUT DETAILS



TYPICAL 4' CHAIN LINK FENCE

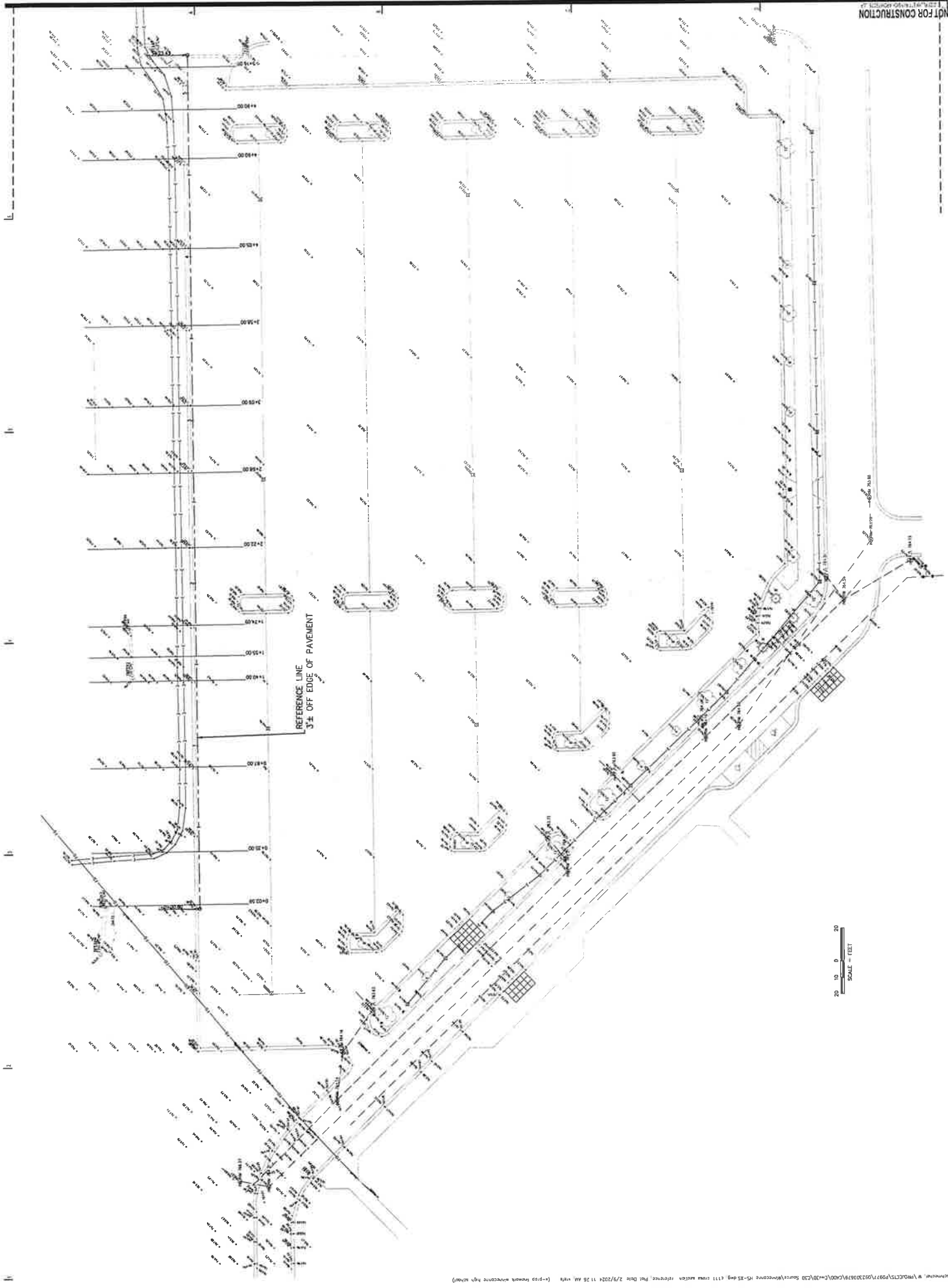


TYPICAL 8' CHAIN LINK FENCE

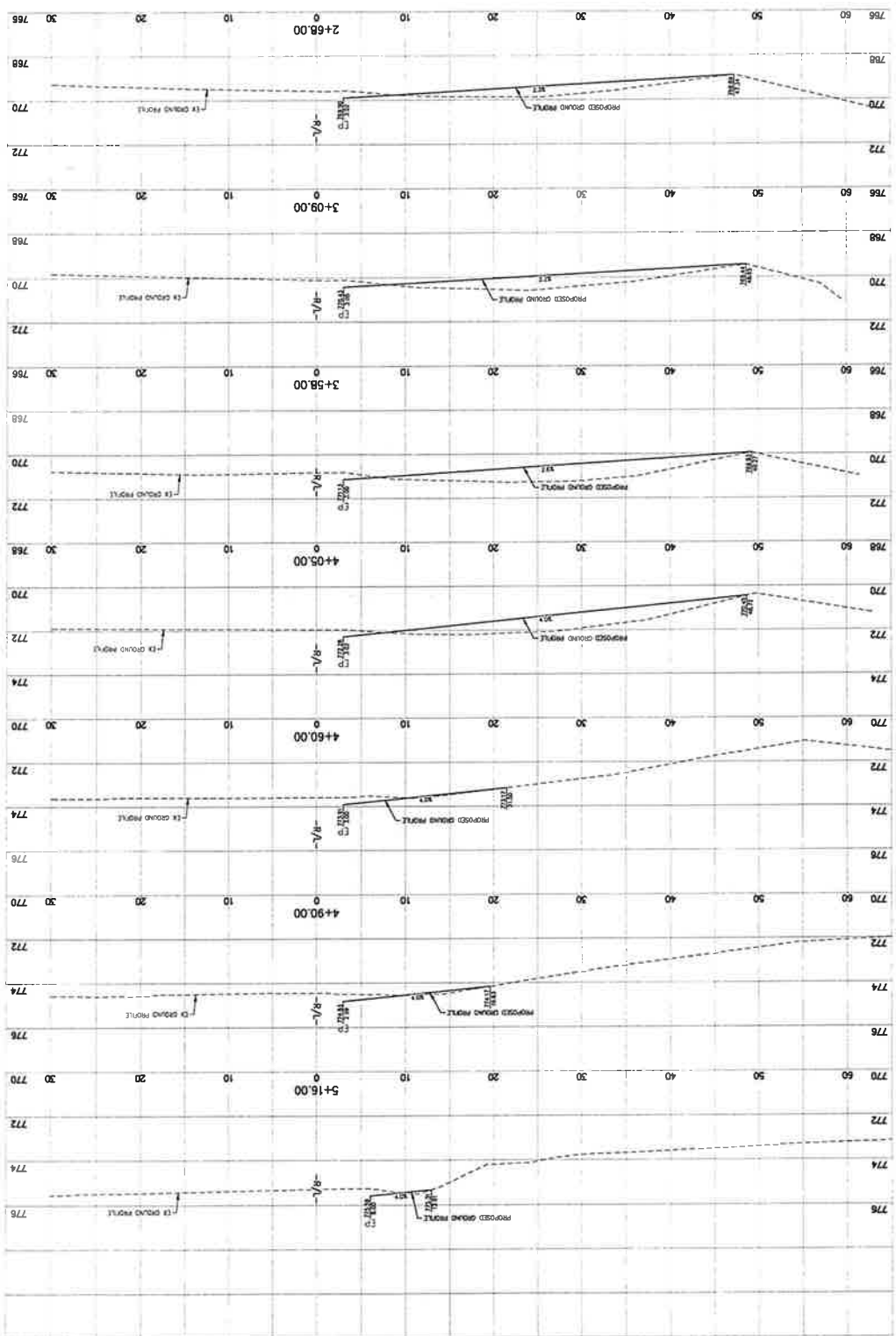


SECTION - CONCRETE FENCE POST FOUNDATION

NOT FOR CONSTRUCTION
12/14/2024 11:28 AM



SCALE = 1" = 20'

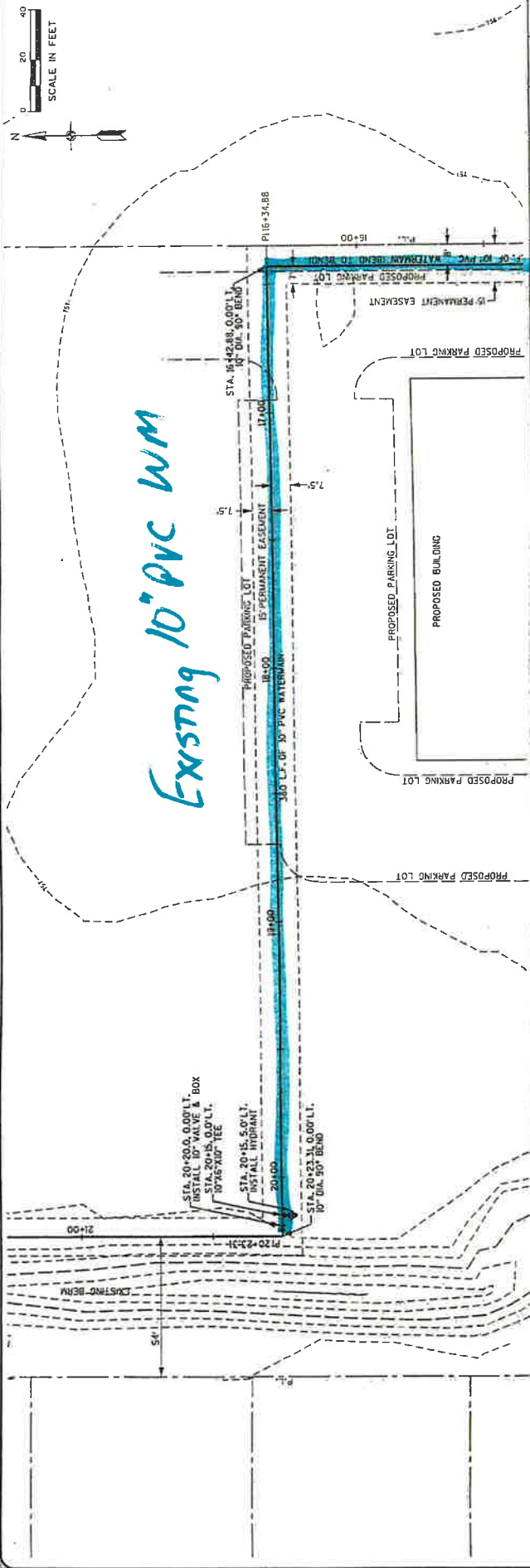


Topic: Approve/review to install at village cost a hydrant and valve at the east boundary of the Shallbetter properties located off of tower road

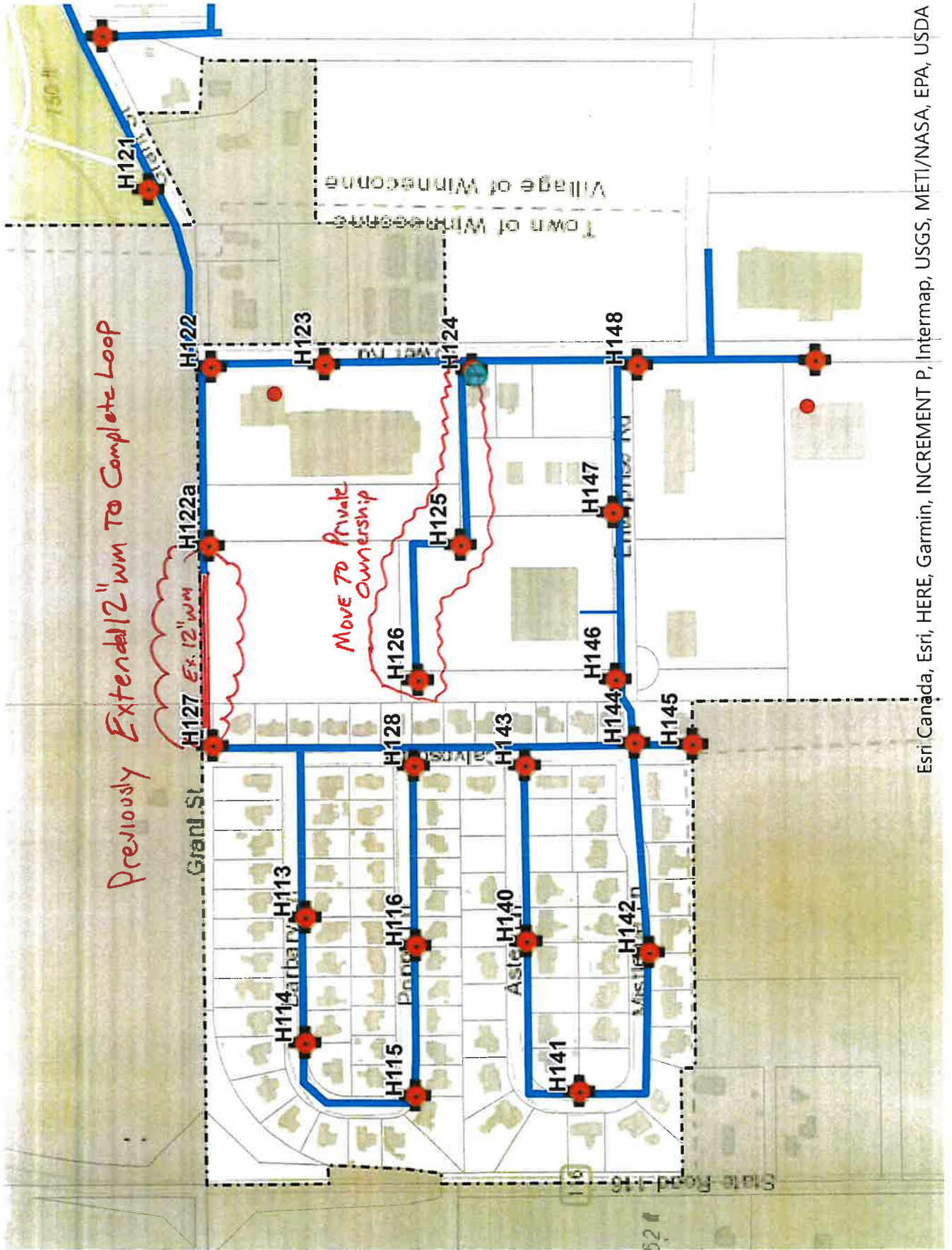
Description: MCO has identified the water lateral which currently lies underneath the expansion of the Shallbetter (Switchgear facility) site which was approved by this board in June of 2023, needs to be privatized or a hydrate and valve need to be placed at the edge of the property. If this dose not occur, full relocation will require a DNR approval if these options are not executed.

After conversations through both the public works and planning committees, although privatizing the easement would be the most cost effective for the village, prior approval of the site plan which identified abandoning the lateral in consideration was overlooked. In order to ensure that timelines are not swayed and the partnership between business and the village remain strong, assuming the cost of this action will move both parties forward.

Recommendation: Approval of relocating a hydrant and valve at the edge of the Shallbetter property at the village of Winneconne's cost (est. of approx. \$15-20K).



772	16+00	17+00	18+00	19+00	20+00	21+00
768						
764						
760						
756						
752						
748						
744						
740						
736						



BOARD AGENDA MEMO PAGE:

Title: Approve the CLA Consulting Letter quote

Description: Need to approve the CLA Consulting Letter quote

MOTION/Recommendation: Motion to approve the CLA Consulting Letter quote



January 22, 2024

Proposal to provide professional consulting services to:

Village of Winneconne, Wisconsin

Prepared by and primary contact:

CLA (CliftonLarsonAllen LLP)

Leah Lasecki, CPA, Principal

1175 Lombardi Avenue, Suite 200

Green Bay, WI 54304

Direct: 920-455-4201

leah.lasecki@CLAconnect.com

[CLAconnect.com](https://www.claconnect.com)

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Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.





January 22, 2024

Village of Winneconne, Wisconsin
Logan Fuller, Village Administrator
30 South 1st Street, PO Box 488
Winneconne, WI 54986

Thank you for allowing us the opportunity to provide this quote for consulting services to the Village. Below is a summary of the services and the proposed fee. If you have any questions on the services or fee, please do not hesitate to contact me.

Professional services proposed and associated hourly fees

Based on our understanding of the services to be provided, we propose hourly fees as follows:

Professional Services	Hourly Rate
Hourly consulting rate for financial consulting and assistance with long-term capital improvement plan budgeting and forecasting.	\$170 per hour

Our hourly fee quote is designed with an understanding that:

- The fees above do not include out-of-pocket expenses (mileage, postage, etc.) or a 5% technology and client support fee. Out-of-pocket expenses will be separately billed as they are incurred. The 5% technology and client support fee supports our continuous investment in technology and innovation to enhance your experience and protect your data and is billed with each invoice.
- **Fees are billed hourly.** If less time is necessary for completion of the project, you will only be billed for the hours incurred. If necessary, we will provide an estimate of completion time once we conduct preliminary interviews and have a full understanding of the scope of the project.
- Village personnel, or their consultants or engineers, will provide documents and information requested in a timely fashion.
- The operations of your organization do not change significantly and do not include any significant changes in your operations.
- Our fees do not anticipate unusual or unforeseen circumstances. Before the scope of our work is changed for any unanticipated circumstances or events, we will inform you of the change and related change in fee.



Timing of services and communication process

We expect to begin our work in February 2024. We understand that your time to devote to this project is very important to meet your expected successful outcome. Please notify us on timing that is ideal for you and your staff so that we can work effectively and efficiently on this project.

Effective communication is critical to a successful consulting engagement. This includes continual status meetings where observations and leading practices are discussed. To avoid surprises, we discuss and document our observations, clarify fact patterns, and confirm management’s understanding and agreement with our services being provided. To complete this project timely and efficiently with exceptional results, we anticipate working directly with your engineers, the Village Administrator, Village Public Works Director, and other personnel and board members of the Village. Please notify us immediately if there is any concern with us communicating directly with these individuals.

Consulting team members

Members of the consulting team are as follows:

Consultant Team Member	Role and Experience	Years' Experience
Yvette Mueller, CPA	Director and Lead Consultant – Yvette will have overall responsibility for the services provided to the Village and maintaining client contact throughout the services. See Yvette’s biography in the appendix.	25+
Leah Lasecki, CPA	Relationship principal – Leah serves as the Village’s relationship principal. She is responsible for providing past knowledge to the consulting team and for total client satisfaction through the deployment of all required resources and communication with management and the consulting team. See Leah’s biography in the appendix.	20+



Please contact me if I can provide additional information on our firm or our proposal.

Sincerely,

CliftonLarsonAllen LLP



Leah J. Lasecki, CPA

Principal

920-455-4201

leah.lasecki@CLAconnect.com



Appendix

Engagement Team Biographies





Yvette Mueller, CPA

CLA (CliftonLarsonAllen LLP)

Director
Green Bay, Wisconsin

920-455-4127
yvette.mueller@CLAconnect.com



Profile

Yvette has over 27 years of accounting experience, of which over 20 years have been directly in, and providing accounting and auditing services to, Wisconsin governments. As the former Finance Director of a Wisconsin county along with many other leadership positions within county governments of small, medium and large size, she understands the complexities and challenges that public sector clients are tackling. Yvette provides clients with fully tailored financial management advisory and consulting services, including:

- Financial management solutions: strategic planning, annual and multi-year budgeting, and long-term capital improvement plans.
- Financial review and analysis: feasibility studies, rate studies, financial policies review and recommendations, financial reporting strategies, and impact analysis.
- Financial accounting process and control assessments: assists in building a more strategic and streamlined finance department by conducting process and control reviews and following through with recommendations and implementation.
- Accounting services: account analysis and reconciliation, general accounting and interim leadership roles, implementation of new accounting standards, and regulatory compliance and assistance.

Yvette is also highly skilled in government financial statement preparation and advanced preparation of Wisconsin State Municipal Financial Reports, Schedule of Federal and State Awards, Wisconsin Public Service Commission Reports and Wisconsin Department of Public Instruction Reports.

Education and professional involvement

- Bachelor of business administration in accounting from University of Wisconsin—Eau Claire
- Certified Public Accountant in the State of Wisconsin
- American and Wisconsin Institute of Certified Public Accountants

Continuing professional education

Yvette attends a minimum of 20 credits annually of continuing professional education classes, including a minimum of eight credits of audit and accounting classes, resulting in 120 credits for three-year requirement. Every two years, a minimum of 24 credits of CPE specifically related to Yellow Book requirements is completed.

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Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.





Leah Lasecki, CPA

CLA (CliftonLarsonAllen LLP)

Principal
Green Bay, Wisconsin

920-455-4201
leah.lasecki@CLAconnect.com



Profile

Leah has 20+ years of experience providing accounting and auditing services to Wisconsin governments and nonprofits, specializing in organizations that receive federal and state financial assistance. Leah is skilled in providing management advisory and traditional accounting services, as well as performing agreed-upon-procedures and other consulting engagements focusing on control deficiencies and identifying areas of inefficiencies. A small sample of clients she currently works with include:

- Brown County
- City of Appleton
- City of Menasha
- Village of Egg Harbor
- City of Clintonville
- Appleton Area School District
- Sevastopol School District
- Oconto County
- Village of Allouez
- Village of Winneconne
- Town of Gibraltar
- Town of Egg Harbor
- Pulaski School District
- De Pere Unified School District

Technical experience

- Audit and management consulting for governments and nonprofits
- Financial reporting and analysis
- Budgeting and forecasting
- Process improvement

Continuing professional education

Leah attends a minimum of 20 credits annually of continuing professional education classes, including a minimum of eight credits of audit and accounting classes, resulting in 120 credits for three-year requirement. Every two years, a minimum of 24 credits of CPE specifically related to Yellow Book requirements is completed.

Civic organizations

- Women's Fund of the Greater Green Bay Community Foundation, Vice President, Power of the Purse Event Co-chair, and Former Registration Committee Chair
- Greater Green Bay Chamber, Leadership Green Bay Graduate, Class of 2017

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Statement of Work - Audit Services

January 11, 2024

This document constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated January 9, 2023, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Village of Winneconne ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended December 31, 2023.

Leah Lasecki, CPA is responsible for the performance of the audit engagement.

Scope of audit services

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Village of Winneconne, and the related notes to the financial statements as of and for the year ended December 31, 2023.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The RSI will be subjected to certain limited procedures, but will not be audited.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.
- Preparation of the required supplementary information (RSI).
- Preparation of the supplementary information.
- Preparation of depreciation schedules.
- Preparation of adjusting journal entries

Audit objectives

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

We will also provide a report (which does not include an opinion) on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*. The report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that

the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of controls
- Lack of segregation of duties

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the

audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards*. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with

governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

You are responsible for the design, implementation, and maintenance of effective internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities and safeguarding assets to help ensure that appropriate goals and objectives are met. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered. You are responsible for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we may report.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider

necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulators, cognizant or oversight agencies for the audit or pass-through agencies, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a

quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies or electronic versions of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the regulators, cognizant or oversight agencies for the audit or pass-through agencies. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

Fees

Our all-inclusive fee will be \$26,880. The fee includes professional fees, out-of-pocket expenses such as travel, internal and administrative charges, etc., and a technology and client support fee of five percent (5%) of all professional fees. Our all-inclusive fixed fee is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher.

Unexpected circumstances

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Agreement

We appreciate the opportunity to provide to you the services described in this SOW under the MSA and believe this SOW accurately summarizes the significant terms of our audit engagement. This SOW and the MSA constitute the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA related to audit services. If you have any questions, please let us know. Please sign, date, and return this SOW to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP

Response:

This letter correctly sets forth the understanding of Village of Winneconne.

BOARD AGENDA MEMO PAGE:

Title: Approve reinstating the verbiage to the consent agenda

Description: Need to approve reinstating the verbiage "Approval to pay bills" to the consent agenda.

MOTION/Recommendation: Motion to approve reinstating the verbiage "Approval to pay bills" to the consent agenda.

BOARD AGENDA MEMO PAGE:

Title: Approve Developer Agreement with Eric Hoffman

Description: Need to approve Developer Agreement with Eric Hoffman

MOTION/Recommendation: Motion to approve Developer Agreement with Eric Hoffman.